

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

**MINUTES
7:00 P.M.**

FEBRUARY 27, 2017

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Mayor Tanella called the meeting to order at 7:00 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella
Also Present: Township Manager Tucci, Attorney Cutalo for Township Attorney Zielinski,
Township Clerk Stutz

2. APPROVAL OF MINUTES

- a) Staff Meeting – January 23, 2017

Councilman Longo moved approval of the minutes as presented, seconded by Deputy Mayor Maffucci, and passed unanimously.

3. TOWNSHIP MANAGER

- a) Verizon Wireless Municipal Consent Request – The Manager advised that Verizon Wireless is seeking municipal consent to locate operate in the right-of-way within the Township by attaching to existing and new utility poles. The Manager noted that consent is required by resolution. Mr. Tucci also noted that the governing body requested a presentation prior to giving consent from previous similar requestors, to which the governing body agreed.

The Township Manager announced three Police Department promotions and two new police officers effective March 20th. Mr. Tucci advised that the official swearing-in is scheduled for 3/20 at 10:00 a.m. and a ceremonial swearing-in will be conducted at the 4/3 regular public meeting. There was also consensus to make the former Police Chief's presentation at the 4/3 meeting.

- 4. TOWNSHIP ATTORNEY** – Attorney Cutalo noted a request from COAH legal counsel for additional funds for the municipal consortium litigation. Deputy Mayor Maffucci moved to authorize the additional payment, seconded by Councilman Cicala and agreed to unanimously. Attorney Cutalo noted a memo confirming the engineer's recommendation for award of bid for removal, pruning, and spraying of trees to the low bidder (Caputo Bros. Tree Service).

5. TOWNSHIP CLERK – No report.

6. COUNCIL REPORTS

The Township Manager responded to Councilman Longo's inquiry regarding the status of replacement of pedestrian footbridge to the Library. The Manager anticipated replacement to commence in early April.

The Manager addressed Councilman Kumburis's inquiry regarding funding appropriation for wrestling mats.

Mayor Tanella reported that he attended the annual Ambulance & Rescue Squad installation dinner. Mayor Tanella noted that 2018 is the 80th anniversary of the Squad. Mayor Tanella requested an executive session to discuss K. Hovnanian litigation matter.

7. NEW BUSINESS

- a) To consider resolution concerning submission of 2017-2018 Municipal Alliance grant application

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for prevention of Alcoholism and Drug Abuse in 1989 to educate residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of Cedar Grove, County of Essex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Essex;

NOW, THEREFORE, BE IT RESOLVED by the Township of Cedar Grove, County of Essex, State of New Jersey, hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Cedar Grove Municipal Alliance grant for fiscal year 2018 in the amount of:

DEDR	22,623.00
Cash Match	5,713.00
In-Kind	17,139.00

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Councilman Kumburis moved adoption of the resolution, seconded by Councilman Cicala and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

b) To consider resolution concerning award of bid for ferric chloride delivered to WWTP

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, pursuant to advertising duly made, bids were received for Ferric Chloride delivered to WWTP, and were publicly opened by the Township Clerk on December 14, 2016, as follows:

BIDDER	BID AMOUNT 2017	BID AMOUNT 2018
Main Pool and Chemical Dupont PA	\$ 1.78/gal.	\$ 1.87/gal.
Coyne Chemical Croydon PA	\$ 5.049/gal.	\$ 5.234/gal.

WHEREAS, the Municipal Engineer and Township Attorney have reviewed the bids submitted, and recommend awarding the bid for 2017 (one year) to Main Pool and Chemical of Dupont, PA, the lowest responsible bidder, in the amount of \$ 1.78 per gallon (estimated total \$35,600); and

WHEREAS, the funds are available to satisfy our obligations under this contract from the 2017 Sewer Utility Budget – Other Expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that the award of bid be made to Main Pool and Chemical of Dupont, PA.

BE IT FURTHER RESOLVED that the proper officials be instructed to execute a contract on behalf of the Township.

Deputy Mayor Maffucci moved adoption of the resolution, seconded by Councilman Kumburis and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

c) To consider resolution concerning approval of raffle application – Apple Montessori Elementary School

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS applications for raffle licenses have been received from:

<u>APPLICANT</u>	<u>EVENT, DATE, TIME, AND PLACE</u>
Apple Montessori Elementary School 25 Nevins Rd. Wayne, NJ 07470	On-Premise Merchandise Raffle March 30, 2017 at 5:00 – 11:00 p.m. at 691 Pompton Ave., Cedar Grove NJ

WHEREAS the fees have been paid, the applications have been reviewed by the Township Clerk and found acceptable;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said applications.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$ 2,693,842.31.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

9. PUBLIC COMMENT

Mayor Tanella opened this portion of the meeting to anyone wishing to be heard. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

AUTHORIZATION TO GO INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings' Act (N.J.S.A.10:4-12 (b) (1-9) permits the exclusion of the public from a Meeting of the Mayor and Council in certain circumstances; and

WHEREAS, the Mayor and Council of the Township of Cedar Grove are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Cedar Grove, County of Essex, State of New Jersey that:

1. The public shall be excluded from discussion of any action on the Executive Session of the Meeting of the Mayor and Council of February 27, 2017.
2. The general nature of the subject matters to be discussed is pending litigation regarding K. Hovnanian.
3. It is anticipated at this time that the above stated subject matter will be made public as soon thereafter as it is deemed in the public interest to do so.
4. This Resolution shall take effect immediately.

Councilman Longo moved adoption of the resolution, seconded by Deputy Mayor Maffucci, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

10. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:15 p.m. by acclaim.