

November 13, 2018  
Township of Cedar Grove  
525 Pompton Ave. Cedar Grove, New Jersey 07009

NOTICE FOR THE SOLICITATION OF  
QUALIFICATIONS FOR PROFESSIONAL SERVICES  
UNDER A FAIR AND OPEN PROCESS

Please be advised that the Township of Cedar Grove is accepting sealed proposals for the following professional services for 2019: Township Auditor and Township Arborist.

Proposals shall be submitted, in writing, to Kathleen R. Stutz, Township Clerk, Township of Cedar Grove, 525 Pompton Avenue, Cedar Grove NJ, 07009 no later than 10:00 a.m., prevailing time on December 12, 2018 at which time they will be opened in public.

Proposals will be evaluated on the basis of the most advantageous to the Township of Cedar Grove, all factors considered. The evaluation will consider:

- 1) Experience and reputation in the field;
- 2) Knowledge of the Township of Cedar Grove and the subject matter to be addressed under the contract;
- 3) Availability to accommodate any required meetings;
- 4) Compensation proposal;
- 5) Other factors if demonstrated to be in the best interest of the Township of Cedar Grove.

Contracts will be awarded as provided by law at a public meeting.

Prospective providers are required to comply with the requirements of **N.J.S.A. 10:5-31 et seq and N.J.A.C. 17:27**. Additionally, prospective providers are required to comply with P.L. 2001, C. 134 (C.52:32-44 et al) by submitting a copy of their Business Registration Certificate (BRC) with their proposal.

THIS PROPOSAL IS BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A.19:44A-20.5 et seq.

Thomas Tucci  
Township Manager