

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

**MINUTES
7:00 P.M.**

FEBRUARY 11, 2019

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Mayor Cicala called the meeting to order at 7:05 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilmember Kumburis, Peterson, Deputy Mayor Vargo, Mayor Cicala

Also Present: Township Manager Tucci, Township Attorney Semeraro, Township Clerk Stutz

Absent: Councilman Tanella

2. APPROVAL OF MINUTES

a) Staff Meeting – January 28, 2019

Councilwoman Peterson moved approval of the minutes as presented, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilmember Kumburis, Peterson, Deputy Mayor Vargo, Mayor Cicala

NO: None

ABSENT: Councilman Tanella

3. TOWNSHIP MANAGER – The Township Manager noted correspondence sent to the VFW concerning potential acquisition of the property for Township use. The Manager provided the Finance Director's previous memo recommending increase of water and sewer connection fee and charges. Following discussion, Deputy Mayor Vargo moved to amend agenda to introduce the necessary ordinance amendment, seconded by Councilman Kumburis, and agreed to unanimously. Mr. Tucci reported that the Finance Dept. was notified by the bank that the Tax Department had received a \$100 counterfeit bill. The Manager provided an update on the status of the NJDOT Rt. 23 roadway project following a 2/8 meeting with NJDOT representatives. Mr. Tucci advised that paving is anticipated to commence in July and last approximately 4 months. Mr. Tucci also commented that he recommended to NJDOT representatives to eliminate W. Lindsley Rd. as a truck route and was advised that County approval was required as W. Lindsley Rd. is a county road. The Manager further advised that he has reached out to the County Engineer to obtain approval.

4. TOWNSHIP ATTORNEY –The Township Attorney briefly provided the history of Township and VFW property transaction. Attorney Semeraro advised that there is no documentation of a reversion clause in the recorded deed nor existence of a lease agreement.

5. TOWNSHIP CLERK – The Clerk explained that following a site inspection by Essex County Board of Elections of the municipal plaza, revisions were made to the proposed polling site

relocation plan to address concerns. The Clerk advised that response from the County is anticipated this week.

6. COUNCIL REPORTS

Mayor Cicala raised questions pertaining to the Township's debt service. The Manager advised that debt service information is contained in the annual debt statement, and part of the annual budget process.

Deputy Mayor Vargo requested an update on the status of reconstruction of the South End Fire House. The Township Manager advised that construction is tentatively scheduled to commence first week in April or earlier weather permitting.

Councilwoman Peterson inquired the agenda items for the scheduled joint meeting with Board of Education. Attorney Semeraro cited concerns regarding appropriateness of certain topics for public discussion and recommended that he review proposed topics prior to scheduled meeting.

7. NEW BUSINESS

- a) To consider resolution concerning change order for Reconstruction of Cedar Street project

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, a contract for the Reconstruction of Cedar Street was awarded to AJM Contractors of Irvington, New Jersey in the amount of \$388,698.00 at the public council meeting on December 18, 2017; and

WHEREAS, it was determined by the Township officials that the following additional quantities were required to accomplish the proper completion of the project;

<u>Contract Item</u> <u>Modification</u>	<u>Description</u>	<u>Amount</u>
#4	Drums	(\$20.00)
#6	Breakaway Barricades	(20.00)
#7	Construction Signs	(432.00)
#8	Roadway Excavation Unclassified	(40.00)
#9	Granite Curb	14,624.00
#10	Repoint Granite Block Curb	219.00
#11	8" High Density Polyethylene Pipe	(3,500.00)
#12	12" Reinforced Concrete Pipe	(1,000.00)
#13	Yard Inlet	(1,500.00)
#14	Inlet Type B	4,000.00
#18	Reset Existing Manhole Casting	(1,375.00)
#19	Reset Existing Manhole With New Frame	(1,350.00)
#20	Reset Paver Driveway	2,375.00
#21	Concrete Driveway Replacement 6" Thick	967.00

#22	HMA Driveway Replacement 3” Thick	5,670.00
#23	HMA Asphalt Milling 3” or Less	(30.00)
#24	HMA Asphalt Milling 3” to 6”	4,925.00
#25	DGA Base Course 4” Thick	(2,148.00)
#26	HMA 19M64 Base Course 4” Thick	(26,923.40)
#27	HMA 9.5M64 Surface Course 2”Thick	7,130.64
#28	Blue Bi-Directional Pavement Reflector	(650.00)
#29	Traffic Markings Line Thermoplastic	(1,728.00)
#30	Fuel Price Adjustment	2,488.90
#31	Asphalt Price Adjustment	16,039.41
#S1	Installation of 140 SF of 6” Underdrain Pipe	6,000.00
		<u>\$23,722.55</u>

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Cedar Grove, Essex County, New Jersey, that the proper Township officials be and are hereby authorized to execute the change orders in the amount of \$23,722.55.

BE IT FURTHER RESOLVED, that the funds to satisfy the costs of the additional quantities are available in Bond Ordinance No. 17-808.

Deputy Mayor Vargo moved adoption of the resolution, seconded by Councilwoman Peterson, and passed by the following vote:

AYE: Councilmember Kumburis, Peterson, Deputy Mayor Vargo, Mayor Cicala

NO: None

ABSENT: Councilman Tanella

- b) To consider introduction of Pending Ord. #19-838 – Amending Chapters 217 and 259 of the Township Code entitled “Sewer” and “Water” respectively

The Clerk read the ordinance by title only:

AN ORDINANCE AMENDING THE CHAPTER 217 ENTITLED “SEWERS” AND CHAPTER 259 ENTITLED “WATER” OF THE TOWNSHIP CODE OF THE TOWNSHIP OF CEDAR GROVE TO PROVIDE FOR THE INCREASE IN CERTAIN FEES.

BE IT ORDAINED, by the Township Council of the Township of Cedar Grove, County of Essex and the State of New Jersey as follows:

Section 1. The Code of the Township of Cedar Grove, Chapter 217, Sewers, Paragraph 217-15 is hereby amended to increase the sanitary sewer connection fee to \$2500 per equivalent connection for any new or increased capacity connection to the sanitary sewer system.

Section 2. The Code of the Township of Cedar Grove, Chapter, 259, Water, Article II. Rates, Charges and Fees; Collection, Paragraph 259-11, Additional charges and fees is hereby amended to increase charges and fees as follows:

- A. For installation of supply pipes.

(1) Schedule.

Size of Tap (inches)	Charge
3/4	\$ 900
1	\$ 975
1-1/2	\$1085
2	\$1200

B. For meter installation

- (1) For 3/4" meter \$ 300
- (2) Any other size meter, cost of meter plus \$150

C. Permit for temporary water service during construction

(1) \$ 1200 for a period of six (6) months, and \$600 for each three-month period thereafter

- (2) Minimum charge \$1200

D. Meter tests \$ 150

E. Thawing frozen pipes minimum \$ 375

F. Use of sprinkler system rental fee \$ 150 per quarter

G. Inspection of installation or repairs of service pipes \$ 150

H. Turn-on charge \$ 150

I. Well permit \$ 450

J. Lawn irrigation system \$ 300

K. Final water meter reading \$ 150

L. Water service connection \$4000

Section 3. This ordinance shall take effect upon final reading and publication in accordance with law.

Councilman Kumburis moved that Pending Ordinance #19-838 be passed at first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of March 4, 2019, seconded by Councilman Tanella, and passed by the following vote:

AYE: Councilmember Kumburis, Peterson, Deputy Mayor Vargo, Mayor Cicala

NO: None

ABSENT: Councilman Tanella

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$ 7,818,536.75.

Councilwoman Peterson moved adoption of the resolution, seconded by Deputy Mayor Vargo, and passed by the following vote:

AYE: Councilmember Kumburis, Peterson, Deputy Mayor Vargo, Mayor Cicala

NO: None

ABSENT: Councilman Tanella

9. PUBLIC COMMENT

Mayor Cicala opened this portion of the meeting to anyone wishing to be heard. There being no one present wishing to be heard, Mayor Cicala closed this portion of the meeting.

10. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:40 p.m. by acclim.