

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

MINUTES

OCTOBER 21, 2019

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Mayor Vargo called the meeting to order at 7:00 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilmember Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

Also Present: Township Manager Tucci, Township Attorney Semeraro, Township Clerk Stutz

2. APPROVAL OF MINUTES

a) Executive Session – September 23, 2019 - Interviews

Councilman Tanella moved approval of the minutes as presented, seconded by Councilman Maceri, and passed by the following vote:

AYE: Councilman Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSTAIN: Councilman Cicala

b) Staff Meeting – September 23, 2019

Councilman Tanella moved approval and release of the minutes as presented, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

c) Executive Session – October 7, 2019 - Interview

Deputy Mayor Peterson moved approval of the minutes as presented, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

3. TOWNSHIP MANAGER – The Township Manager reported on the recently held annual Breast Cancer Walk that raised almost \$5600 for the Susan G. Komen Foundation. Mr. Tucci commended Recreation Director Marisa Landolfi and Deputy Tax Collector Nancy Walsh for their efforts.

4. **TOWNSHIP ATTORNEY** – Attorney Semeraro requested an executive session to discuss property acquisition of City of Newark watershed property. Attorney Semeraro also noted a memo confirming recommendation for award of bid for Rewrite of Police Dept. Rules, Regulations, General Orders and Written Directives.
5. **TOWNSHIP CLERK** – The Clerk noted request for waiver of annual renewal fee for amusement device for Elks Club. Councilman Tanella moved to waive the fee, seconded by Councilman Cicala and passed unanimously.

6. COUNCIL REPORTS

Councilman Maceri – No report

Councilman Cicala – Councilman Cicala advised that he directed an Eagle Scout to the Manager to obtain approval to place a collection box in the Municipal Bldg. lobby for articles for servicemen.

Deputy Mayor Peterson – No report

Mayor Vargo reported that the Octoberfest event sponsored by the Downtown Advisory Committee was well attended. Mayor Vargo commented that he had been contacted by the Boy Scouts to meet with public officials. Councilman Cicala noted a similar request from the Cub Scouts. Mayor Vargo inquired the status of Hilltop Pilot sub-committee. Councilman Cicala reported that no meeting date has been set yet.

Councilman Tanella expressed concerns regarding the use of Morgan Farm property by the Historical Society. Councilman Tanella requested an executive session to discuss Historical Society lease contract.

7. NEW BUSINESS

- a) To consider resolution concerning approval of raffle application – CGHS Music Matters

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, an application for raffle license has been received from:

APPLICANTS

CGHS Music Matters
90 Rugby Rd.
Cedar Grove NJ 07042

EVENTS, DATES TIMES & PLACE

Off-Premise 50/50 to be held
December 17, 2019 at 1 to 8:00 pm at
90 Rugby Rd., Cedar Grove NJ 07009

WHEREAS, the fees have been paid, and the application has been reviewed by the Township Clerk and found acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said application.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Maceri, and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

- b) To consider resolution concerning approval of raffle application – Links North Jersey Chapter

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, an application for raffle license has been received from:

APPLICANTS

Links North Jersey Chapter
90 Rugby Rd.
Cedar Grove NJ 07042

EVENTS, DATES TIMES & PLACE

On-Premise 50/50 to be held
November 17, 2019 at Noon to 6:00 pm at
691 Pompton Ave., Cedar Grove NJ 07009

WHEREAS, the fees have been paid, and the application has been reviewed by the Township Clerk and found acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said application.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Maceri, and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

- c) To consider resolution concerning Best Practices Inventory

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the State's Fiscal Year 2019 Appropriations Act (P.L.2016, c.10) requires a Best Practices Inventory be completed by each municipality; and

WHEREAS, the Chief Financial Officer has completed and submitted the Best Practices Inventory to the Township Manager; and

WHEREAS, the Township Manager has provided a copy of said inventory to the Township Council; and

WHEREAS, the required certifications have been made and the inventory has been submitted to the Division of Local Government Services; and

WHEREAS, the Township Manager has reviewed and discussed the results of the inventory with the Township Council during its public meeting of October 21, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council that the Best Practices Inventory has been reviewed by the Township Council.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Maceri, and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$ 3,119,190.83.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Maceri, and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Tanella, Deputy Mayor Peterson, Mayor Vargo

NO: None

9. PUBLIC COMMENT

Mayor Vargo opened this portion of the meeting to anyone wishing to be heard.

Charles Dovico; 111 Holly Lane – Mr. Dovico inquired the process for approval of executive session minutes. Clerk Stutz explained the procedure. Clerk Stutz also commented that executive minutes are also approved and released on an on-going basis.

There being no one else present wishing to be heard, Mayor Vargo closed this portion of the meeting.

10. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:40 p.m. by acclaim.