

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

MINUTES

FEBRUARY 10, 2020

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Mayor Vargo called the meeting to order at 7:15 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilmember Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

Also Present: Township Manager Tucci, Township Attorney Semeraro and Township Clerk Stutz

Absent: Councilman Tanella

2. APPROVAL OF MINUTES

a) Executive Session – January 13, 2020

Councilman Cicala moved approval of the minutes as presented, seconded by Deputy Mayor Peterson, and passed by the following vote:

AYE: Councilman Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

b) Staff Meeting – January 27, 2020

Councilman Cicala moved approval of the minutes as presented, seconded by Deputy Mayor Peterson, and passed by the following vote:

AYE: Councilman Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

c) Executive Session – January 27, 2020

Councilman Cicala moved approval of the minutes as presented, seconded by Deputy Mayor Peterson, and passed by the following vote:

AYE: Councilman Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

3. TOWNSHIP MANAGER – The Township Manager noted a memo from the Recreation Director concerning the RAB's recommendation for 2020 pool fees. Following discussion, there was consensus to concur with the RAB recommendations. The Manager announced that an opioid training session will be conducted for employees and Township officials on June 15th at 9:30 a.m. in the Council Chambers and registration is required. The Manager also provided the date of 2020 fireworks display, to which the governing body agreed.

- 4. **TOWNSHIP ATTORNEY** – Attorney Semeraro advised that following discussion with the Township Manager a minor amendment to the recently introduced Flood Damage Prevention ordinance. Attorney Semeraro explained the minor change, to which the governing body agreed. Attorney Semeraro also noted that the ordinance requires the Township to appoint an Appeals Board, which the Manager suggested to make the Zoning Board.
- 5. **TOWNSHIP CLERK** – The Clerk advised that the Library Board and Environmental Commission vacancies have been advertized. The Clerk also noted that Essex County has purchased new voting machines and is seeking assistance from municipalities to educate voters by making presentations at Council meetings and utilizing local public access stations. There was consensus that in lieu of presentation at a Council meeting the Township will include a training video provided by the County to its public access program schedule.

6. COUNCIL REPORTS

Councilman Cicala – No report

Councilman Maceri – No report

Deputy Mayor Peterson advised that she attended the annual Ambulance & Rescue Squad installation dinner.

Mayor Vargo reported that he had attended the annual Fire Dept. dinner.

7. NEW BUSINESS

- a) To consider introduction of Pending Ordinance #20-855 establishing salary grades and ranges of DPW employees 2020 – 2024

The Clerk read the ordinance by title only:

AN ORDINANCE TO FIXING SALARY GRADES AND RANGES, WAGES AND FEES OF CERTAIN EMPLOYEES WITHIN THE DEPARTMENT OF PUBLIC WORKS OF THE TOWNSHIP OF CEDAR GROVE FOR FISCAL YEAR 2020, 2021, 2022,2023 & 2024.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE AS FOLLOWS:

Section 1. Unless heretofore created and established in the Township of Cedar Grove; the salary grades and the ranges, wages and fees of certain employees with the Department of Public Works of the Township of Cedar Grove shall be as follows:

FISCAL YEAR 2020

<u>GRADE</u>	<u>POSITION CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
3	Maintenance Worker	\$35,629.	\$59,697.
4	Equipment Operator	\$41,200.	\$62,262.

5	Sewer Plant Operator	\$43,260.	\$64,492.
6	Mechanic Auto/Sewer/Water	\$46,350.	\$75,032.
7	Engineering Aide	\$48,410.	\$75,445.
8	Road Department Foreman Parks/Grounds Dept. Foreman Water Department Foreman Sewer Department Foreman Senior Engineering Aide	\$58,963.	\$92,135.
9	Superintendent	\$84,363.	\$109,400.

FISCAL YEAR 2021

<u>GRADE</u>	<u>POSITION CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
3	Maintenance Worker	\$36,698.	\$61,488.
4	Equipment Operator	\$42,436.	\$64,130.
5	Sewer Plant Operator	\$44,558.	\$66,427.
6	Mechanic Auto/Sewer/Water	\$47,741.	\$77,032.
7	Engineering Aide	\$49,862.	\$77,708.
8	Road Department Foreman Parks/Grounds Dept. Foreman Water Department Foreman Sewer Department Foreman Senior Engineering Aide	\$60,732.	\$94,899.
9	Superintendent	\$86,894.	\$112,682.

FISCAL YEAR 2022

<u>GRADE</u>	<u>POSITION CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
3	Maintenance Worker	\$37,799.	\$63,332.
4	Equipment Operator	\$43,709.	\$66,054.
5	Sewer Plant Operator	\$45,895.	\$68,412.

6	Mechanic Auto/Sewer/Water	\$49,173.	\$79,343.
7	Engineering Aide	\$51,358.	\$80,039.
8	Road Department Foreman Parks/Grounds Dept. Foreman Water Department Foreman Sewer Department Foreman Senior Engineering Aide	\$62,554.	\$97,746.
9	Superintendent	\$89,501.	\$116,062.

FISCAL YEAR 2023

<u>GRADE</u>	<u>POSITION CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
3	Maintenance Worker	\$38,933.	\$65,232.
4	Equipment Operator	\$45,020.	\$68,036.
5	Sewer Plant Operator	\$47,272.	\$70,464.
6	Mechanic Auto/Sewer/Water	\$50,648.	\$81,723.
7	Engineering Aide	\$52,899.	\$82,440.
8	Road Department Foreman Parks/Grounds Dept. Foreman Water Department Foreman Sewer Department Foreman Senior Engineering Aide	\$64,431.	\$100,678.
9	Superintendent	\$92,186	\$119,544.

FISCAL YEAR 2024

<u>GRADE</u>	<u>POSITION CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
3	Maintenance Worker	\$40,101.	\$67,232.
4	Equipment Operator	\$46,371.	\$70,077.
5	Sewer Plant Operator	\$48,690.	\$72,578.
6	Mechanic Auto/Sewer/Water	\$52,167.	\$84,175.
7	Engineering Aide	\$54,486.	\$84,913.

8	Road Department Foreman Parks/Grounds Dept. Foreman Water Department Foreman Sewer Department Foreman Senior Engineering Aide	\$66,364.	\$103,698.
9	Superintendent	\$94,952.	\$123,130.

Section 2. This ordinance shall take effect as prescribed by law.

Councilman Cicala moved that Pending Ordinance #20-854 be passed at first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of March 2, 2020, seconded by Councilman Maceri, and passed by the following vote:

AYE: Councilmen Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

- b) To consider resolution concerning approval of raffle application – Hone Legion of Police Depts. of NJ

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, an application for raffle license has been received from:

APPLICANTS

Honor Legion of Police Depts of NJ
1 East Ridgewood Ave.
Paramus NJ 07652

EVENTS, DATES TIMES & PLACE

Off-Premise 50/50 Raffle to be held
May 1, 2020 at 9:00 p.m. at
691 Pompton Ave., Cedar Grove NJ 07009

WHEREAS, the fees have been paid, and the application has been reviewed by the Township Clerk and found acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said application.

Deputy Mayor Peterson moved adoption of the resolution, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

- c) To consider resolution concerning Rent Leveling Board appointments

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the Township Code of the Township of Cedar Grove provides that the Township Council is to appoint the membership of the Rent Leveling Board of the Township of Cedar Grove; and

NOW THEREFORE BE IT RESOLVED that the Township Council hereby appoints the members of the Township Council to serve as the members of the Rent Leveling Board until June 30, 2020.

BE IT FURTHER RESOLVED that this Resolution shall be published in accordance with law.

Deputy Mayor Peterson moved adoption of the resolution, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$ 7,836,886.83.

Councilman Cicala moved adoption of the resolution, seconded by Deputy Mayor Peterson and passed by the following vote:

AYE: Councilmember Cicala, Maceri, Deputy Mayor Peterson, Mayor Vargo

NO: None

ABSENT: Councilman Tanella

9. PUBLIC COMMENT

Charles Dovico; 111 Holly Lane – Mr. Dovico inquired the means by which county taxes are assessed on municipalities.

There being no one else present wishing to be heard, Mayor Vargo closed this portion of the meeting.

10. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:55 p.m. by acclaim.