

September 10, 2020  
Township of Cedar Grove  
525 Pompton Ave Cedar Grove, New Jersey 07009

#### Notice of the Solicitation of Qualifications for Professional Services

Under a Fair and Open Process please be advised the Township of Cedar Grove is accepting sealed proposals for professional engineering design services for the **Reconstruction of Myrtle Avenue** from Pompton Avenue to Fairview (approx. length 2650 feet). Roadway reconstruction shall include spot repairs to existing curbing, installation of new granite block curbing at various locations where directed by Engineer, partial depth roadway reconstruction, concrete/bituminous driveway apron removal and replacement, storm sewer inlet repairs with replacement of heads and grates, restoration of affected portions of intersecting driveways, traffic line striping, and site restoration including sod and/or seeding of lawn areas.

The proposed tasks include development of plans, bid specifications, and contract documents (15 sets) for bidding and construction in accordance with applicable state (NJ Local Public Contracts Law), federal laws, and for approval by New Jersey Department of Transportation (NJDOT funding administrator) as required, prior to municipal bidding process. The plans shall provide existing/proposed conditions with contours and spot elevations (minimum 50 feet) at all driveways, intersections and changes in grade. The plan set shall include all existing utilities with cross-sections and applicable details and notes. The construction documents shall incorporate any comments/revisions by the Township Engineer. Prospective providers are required to comply with the requirements of **N.J.S.A. 10:5-31 et. seq and N.J.A.C. 17:27**. Additionally, prospective providers are required to comply with P.L. 2001, C. 134 (C.52:32-44 et al) by submitting a copy of their Business Registration Certificate (BRC) with their proposal.

Proposals shall be submitted to the Kathleen Stutz, Township Clerk, Township of Cedar Grove, 525 Pompton Avenue, Cedar Grove, N.J. 07009, during normal business hours (8:30am-4:30pm Mon-Fri) no later than Wednesday, October 14, 2020 at 10:00 a.m. at which time sealed proposals will be opened. Delivery of proposals shall be placed on the table provided in the Town Hall foyer near the Police desk.

Proposals will be evaluated on the basis of the most advantages to the Township of Cedar Grove, all factors considered.

The evaluation will consider:

1. Experience and reputation in the field.
2. Knowledge of the Township of Cedar Grove and subject matter addressed under the contract.
3. Availability to attend any required meetings.
4. Compensation proposal.

5. Other factors if demonstrated to be in the best interest of the Township of Cedar Grove.

Contracts will be awarded as provided by law at public meetings. This proposal is being solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5 et seq.