

January 8, 2021
Township of Cedar Grove
525 Pompton Ave Cedar Grove, New Jersey 07009

Notice of the Solicitation of Qualifications for Professional Services

Under a Fair and Open Process please be advised the Township of Cedar Grove is accepting sealed proposals for professional services to update the Township Tax Maps. In addition to incorporating all the changes and new developments over the last several years, the Township desires to have them digitally prepared to replace the existing 47 mylar maps (24"x36"size). Three (3) hard copies in addition to a digital copy shall be submitted upon completion. Prospective providers are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27; and with P.L. 2001, C. 134 (C.52:32-44 et al) by submitting a copy of their Business Registration Certificate (BRC) with their proposal.

Proposals shall be submitted to the Kathleen Stutz, Township Clerk, Township of Cedar Grove, 525 Pompton Avenue, Cedar Grove, N.J. 07009 during normal business hours, Monday-Friday 8:30am-4:30pm and no later than Wednesday February 3, 2021 at 10:00 a.m. at which time sealed proposals will be opened.

Proposals will be evaluated on the basis of the most advantages to the Township of Cedar Grove, all factors considered.

The evaluation will consider:

1. Experience and reputation in the field.
2. Knowledge of the Township of Cedar Grove and subject matter addressed under the contract.
3. Availability to attend any required meetings.
4. Compensation proposal.
5. Other factors if demonstrated to be in the best interest of the Township of Cedar Grove.

Contracts will be awarded as provided by law at public meetings. This proposal is being solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5 et seq.