

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

PUBLIC MEETING

MINUTES

MAY 1, 2017

1. ROLL CALL, INVOCATION AND FLAG SALUTE

Mayor Tanella called the meeting to order at 7:00 p.m.

Present: Councilman Cicala, Kumburis, Mayor Tanella

Also Present: Township Manager Tucci, Township Attorney Zielinski, Township Clerk Stutz

Absent: Councilman Longo, Deputy Mayor Maffucci

The flag salute was led by Mayor Tanella.

Mayor Tanella made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger on December 29, 2016 and January 6, 2017 respectively, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building Lobby in accordance with the Open Public Meeting Act.

2. EXTRAORDINARY BUSINESS OF THE TOWNSHIP COUNCIL

a) Presentation by Verizon Representative for Municipal Consent

Mr. Bill Flanagan of Tilson Technology (Verizon representative) explained the work to be undertaken and requiring the municipal consent. Mr. Flanagan stated that Verizon intends to place “nodes” on existing utility poles within the Township to augment existing cell towers to increase the ability to transmit data. Mr. Flanagan anticipated installation of 6 to 12 nodes; the exact locations are yet to be determined. Mr. Flanagan stated that once the exact locations are determined the company will obtain the necessary permits from the Building Dept. Mr. Flanagan also advised that similar work has been completed and is ongoing in other municipalities throughout Verizon service areas. Mr. Flanagan stated that obtaining municipal consent is the first required step in the upgrade process.

3. APPROVAL OF MINUTES

a) To consider approval of regular public meeting minutes of April 3, 2017

Councilman Cicala moved approval of the minutes as presented, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

4. PUBLIC HEARING

a) To consider adoption of 2017 Municipal Budget

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

BE IT RESOLVED by the Mayor and Council of the Township of Cedar Grove, County of Essex that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the authorization of the amount of: \$14,603,328.

GENERAL REVENUE

Surplus Anticipated	\$ 1,055,000.00
Miscellaneous Revenue Anticipated	\$ 2,402,395.93
Receipts from Delinquent Taxes	\$ 417,000.00
 AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	 \$ 9,965,930.30
 AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	 \$ 763,001.77
 TOTAL REVENUE	 \$ 14,603,328.00

The Township Manager provided an overview of the 2017 Municipal Budget. Mr. Tucci advised that the total general appropriation for 2017 is \$14,603,328, which amounts to an increase of \$482,800 more than the 2016 budget. Mr. Tucci advised that the amount to be raised by taxation for municipal purposes is \$9,965,930, the exact amount allowed under the 2% CAP law. Mr. Tucci cited other factors outside the Township's control that continue to drive the budget. The Manager further noted that the proposed local tax rate of \$0.484, compared to \$0.466 in 2016. Mr. Tucci advised that the average assessed value of a home increase to \$465,000, compared to \$464,100 in 2016 and anticipated an \$87.89 increase in the local portion of average assessed home's tax levy.

Mayor Tanella opened the meeting to anyone wishing to be heard on this item only.

Charles Dovico; 111 Holly Lane – Mr. Dovico inquired if the referenced increase was inclusive of the school and County portion of the tax bill. The Manager advised that the increase only reflected the municipal portion of tax bill.

There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

Councilman Kumburis adoption of the resolution, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

b) To consider adoption of 2017 Solid Waste Collection District Budget

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

Be it resolved by the Township Council of the Township of Cedar Grove, County of Essex, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes

stated of the sums therein set forth as appropriations, and authorization of the amount \$1,598,495.00 for the amount to be raised by taxation for Solid Waste Collection District.

Mayor Tanella opened the meeting to anyone wishing to be heard on this item only. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

Councilman Kumburis adoption of the resolution, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

5. MEETING OPEN TO RESIDENTS OF THE TOWNSHIP WISHING TO BE HEARD ON ANY ITEM ON THE AGENDA

Mayor Tanella opened this portion of the meeting to anyone wishing to be heard on any item on the agenda. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

6. REPORTS OF TOWNSHIP OFFICIALS

- a) Township Manager – The Manager noted commendations for police officers in the apprehension of an individual for burglary and theft from a local business. Mr. Tucci announced the upcoming Arbor Celebration scheduled for Friday, May 5th at Morgan's Farm.
- b) Township Clerk – The Clerk noted the upcoming municipal election on Tuesday, May 9th. Ms. Stutz advised that there are three council seats to be decided. Ms. Stutz further advised that polls are open from 6:00 a.m. until 8:00 p.m.
- c) Township Attorney – The Township Attorney provided a memo that concurs with the recommendation of award of bid to the apparent low bidder for the Pedestrian Footbridge at the Public Library.
- d) Other Reports

Councilman Kumburis congratulated former Cedar Grove High School athlete David Njoko on being signed by the Cleveland Browns.

Councilman Cicala extended best wishes to Councilman Longo for a speedy recovery.

Mayor Tanella commented on the status of pool memberships for the 2017 season. There was consensus to concur with the recommendation from the Recreation Director and Recreation Advisory Board for award of contract for the pool concession.

7. NEW BUSINESS

- a) To consider introduction of Pending Bond Ord. #17-808 – Various General Improvements

The Clerk read the ordinance by title only:

PENDING BOND ORDINANCE NO. 17-808

BOND ORDINANCE AUTHORIZING VARIOUS GENERAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$828,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$756,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Township of Cedar Grove, in the County of Essex, New Jersey (the "Township") as a general improvement. For the said Improvement there is hereby appropriated the amount of \$828,000. Such sum includes the sum of (a) \$54,000 expected to be received from a Community Development Block Grant in connection with the Improvement described in Section 3(a)(19) and (b) \$18,000 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes. No down payment is required by the Local Bond Law for the Improvement described in Section 3(a)(9) as the purpose authorized therein involves a project funded by a State grant in the amount of \$240,000 from the New Jersey Department of Transportation as permitted under N.J.S.A. 40A:2-11c.

SECTION 2:

In order to finance the additional cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$756,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$756,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements authorized and the purposes for which obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
1) Acquisition of police body cameras, including all costs,	\$11,000	\$10,450	5 Years

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
improvements, equipment and/or appurtenances necessary therefore and/or related thereto.			
2) Telephone system upgrade, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	10,000	9,500	5 Years
3) Acquisition of Turf Management equipment, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	17,000	16,150	15 Years
4) Acquisition of Fire Department backup safety system, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	8,000	7,600	15 Years
5) Replacement of Library Bridge, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	50,000	47,500	15 Years
6) Acquisition of Fire Department safety equipment, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	10,000	9,500	15 Years
7) Acquisition of concession equipment for Panther Park, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	6,000	5,700	15 Years
8) Tree Replanting Program, including all costs, improvements, equipment and/or appurtenances	40,000	38,000	5 Years

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
necessary therefore and/or related thereto.			
9) Reconstruction of Cedar Street, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	420,000	420,000	20 Years
10) Acquisition of safety equipment, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	10,000	9,500	15 Years
11) Curb and side-walk replacement program, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	12,000	11,400	10 Years
12) Acquisition of Fire Department pagers, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	10,000	9,500	5 Years
13) Acquisition of Fire Department breathing apparatus, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	8,000	7,600	5 Years
14) Acquisition of computer hardware and software, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	12,000	11,400	5 Years
15) Acquisition of Fire Department air packs, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	50,000	47,500	5 Years

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
16) Acquisition of council chamber chairs, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	8,000	7,600	5 Years
17) Acquisition of fire alarm system for Municipal Building, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	42,000	39,900	15 Years
18) Acquisition of community park bleacher pads, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	4,000	3,800	5 Years
19) Acquisition of a senior bus, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	75,000	19,650	5 Years
20) Engineering costs related to improvements Bowden Road, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	25,000	23,750	10 Years

TOTAL **\$828,000** **\$756,000**

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$756,000.

(c) The estimated cost of the Improvements is \$828,000 which amount represents the initial appropriation made by the Township. The excess of the appropriations made for each of the Improvements over the estimated maximum amount of Bonds or Notes authorized to be issued therefor is the amount of the Down Payment for each purpose.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall

determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Council of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the Improvements, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 15.35 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$756,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$28,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or

reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$756,000.

SECTION 10:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Councilman Cicala moved that Pending Ordinance #17-808 be passed at first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of May 15, 2017, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

- b) To consider introduction of Pending Bond Ord. #17-809 – Water Utility Improvements

The Clerk read the ordinance by title only:

PENDING BOND ORDINANCE NO. 17-809

BOND ORDINANCE AUTHORIZING VARIOUS WATER UTILITY IMPROVEMENTS IN AND FOR THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$390,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$390,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the “Improvements”) are hereby authorized to be undertaken by the Township of Cedar Grove, New Jersey (the “Township”) as general improvements. For the said Improvements there is hereby appropriated the amount of \$390,000. No down payment is required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”) as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein are deductible from the gross debt of the Township, as more fully explained in Section 6(e) of this ordinance.

SECTION 2:

In order to finance the additional cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$390,000 pursuant to the provisions of the Local Bond Law (the “Bonds”). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$390,000 pursuant to the provisions of the Local Bond Law (the “Bond Anticipation Notes” or “Notes”).

SECTION 3:

(a) The Improvements authorized and the purposes for which obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
1) VFW Tank Restoration, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	\$275,000	\$275,000	15 Years
2) Francisco Pump Station Motor Controls, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	100,000	100,000	40 Years
3) Annual System Leak Survey, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	15,000	15,000	5 Years
TOTAL	\$390,000	\$390,000	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$390,000.

(c) The estimated cost of the Improvements is \$390,000 which amount represents the initial appropriation made by the Township. The excess of the appropriations made for each of the Improvements over the estimated maximum amount of Bonds or Notes authorized to be issued therefor is the amount of the Down Payment for each purpose.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Council of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the Improvements, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 21.03 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community

Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$390,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$20,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

(e) This bond ordinance authorizes obligations of the Township solely for a purpose described in paragraph (h) of Section 40A:2-7 of the Local Bond Law, and the obligations authorized by this bond ordinance are to be issued for a purpose which is self-liquidating within the meaning and limitation of Section 40A:2-45 of said Local Bond Law and are deductible pursuant to paragraph (c) of Section 40A:2-44 et. seq. of said Local Bond Law from the gross debt of the Township.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$390,000.

SECTION 10:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Councilman Kumburis moved that Pending Ordinance #17-809 be passed at first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of May 15, 2017, seconded by Councilman Cicala, and passed by the following vote:
AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

c) To consider introduction of Pending Bond Ord. #17-810 – Sewer Utility Improvements

The Clerk read the ordinance by title only:

PENDING BOND ORDINANCE #17-810

BOND ORDINANCE AUTHORIZING VARIOUS SEWER UTILITY IMPROVEMENTS IN AND FOR THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$530,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$530,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the “Improvements”) are hereby authorized to be undertaken by the Township of Cedar Grove, New Jersey (the “Township”) as general improvements. For the said Improvements there is hereby appropriated the amount of \$530,000. No down payment is required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”) as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein are deductible from the gross debt of the Township, as more fully explained in Section 6(e) of this ordinance.

SECTION 2:

In order to finance the additional cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$530,000 pursuant to the provisions of the Local Bond Law (the “Bonds”). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$530,000 pursuant to the provisions of the Local Bond Law (the “Bond Anticipation Notes” or “Notes”).

SECTION 3:

(a) The Improvements authorized and the purposes for which obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
1) Equalization Tank Rehabilitation, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	\$400,000	\$400,000	40 Years
2) Skytop Road Sewer Line Replacement, including all costs, improvements, equipment and/or appurtenances necessary therefore and/or related thereto.	130,000	130,000	40 Years
TOTAL	\$530,000	\$530,000	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$530,000.

(c) The estimated cost of the Improvements is \$530,000 which amount represents the initial appropriation made by the Township. The excess of the appropriations made for each of the Improvements over the estimated maximum amount of Bonds or Notes authorized to be issued therefor is the amount of the Down Payment for each purpose.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the “Chief Financial Officer”); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Council of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved

by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the Improvements, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$530,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$20,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

(e) This bond ordinance authorizes obligations of the Township solely for a purpose described in paragraph (h) of Section 40A:2-7 of the Local Bond Law, and the obligations authorized by this bond ordinance are to be issued for a purpose which is self-liquidating within the meaning and limitation of Section 40A:2-45 of said Local Bond Law and are deductible pursuant to paragraph (c) of Section 40A:2-44 et. seq. of said Local Bond Law from the gross debt of the Township.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be

direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$530,000.

SECTION 10:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Councilman Cicala moved that Pending Ordinance #17-810 be passed at first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of May 15, 2017, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

- d) To consider resolution concerning municipal consent to operate in the public right of ways

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, New York SMSA Limited Partnership d/b/a Verizon Wireless, (“Verizon Wireless”), is a provider of commercial mobile service subject to regulation by the Federal Communications Commission; and

WHEREAS, Verizon Wireless has entered into agreements with parties that have the lawful right to maintain poles in the public right-of-way pursuant to which Verizon Wireless may use such poles erected within the public right-of-way in the Township of Cedar Grove; and

WHEREAS, New Jersey law permits such use provided that there is the consent of the relevant municipality;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, State of New Jersey that:

1. Permission and authority are hereby granted to Verizon Wireless and its successors and assigns, to use poles erected by parties that have the lawful right to maintain poles within the public right-of-way in the Township of Cedar Grove, subject to the following:
 - A. Verizon Wireless, and its successors and assigns, shall adhere to all applicable Federal, State, and Local laws regarding safety requirements related to the use of the public right-of-way.

- B. Verizon Wireless, and its successors and assigns, shall comply with all applicable Federal, State, and Local laws requiring permits prior to beginning construction, and shall obtain any applicable permits that may be required by the Township of Cedar Grove.
- C. Such permission be and is hereby given upon the condition and provision that Verizon Wireless, and its successors and assigns, shall indemnify, defend and hold harmless the Township of Cedar Grove, its officers, agents, and servants, from any claim of liability or loss or bodily injury or property damage resulting from or arising out of the acts or omissions of Verizon Wireless or its agents in connection with the use and occupancy poles located within the public right-of-way, except to the extent resulting from the acts or omissions of the Township of Cedar Grove.
- D. Verizon Wireless shall, at its own cost and expense, maintain commercial general liability insurance with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$500,000 for damage or destruction to property in any one occurrence. Verizon Wireless shall include the Township of Cedar Grove as an additional insured.
- E. Verizon Wireless shall be responsible for the repair of any damage to paving, existing utility lines, or any surface or subsurface installations, arising from its construction, installation or maintenance of its facilities.
- F. Notwithstanding any provision contained herein, neither the Township of Cedar Grove nor Verizon Wireless shall be liable to the other for consequential, incidental, exemplary, or punitive damages on account of any activity pursuant to this instrument.
- G. This instrument shall be adopted on behalf of the Township of Cedar Grove by the Township Council of the Township of Cedar Grove and attested to by the Township of Cedar Grove Clerk who shall affix the Township of Cedar Grove Seal thereto.
- H. The permission and authority hereby granted shall continue for the same period of time as the grant to parties whose poles Verizon Wireless is using.

STATEMENT

This resolution authorizes Verizon Wireless to use poles erected within the public right-of-way of the Township of Cedar Grove by parties that have the lawful right to maintain such poles.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

- e) To consider resolution concerning preservation of property

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

**SEEKING THE STATE OF NEW JERSEY'S SUPPORT IN ACQUIRING THE
CITY OF NEWARK WATERSHED'S PROPERTY LOCATED IN THE
TOWNSHIP OF CEDAR GROVE**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("Green Acres"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, The Newark Watershed Corporation owns undeveloped property in the Township of Cedar Grove surrounding the Cedar Grove Reservoir ("Property"); and

WHEREAS, the Township of Cedar Grove desires that the Property remain undeveloped; and

WHEREAS, the Township of Cedar Grove is actively pursuing the acquisition of the Property from the Newark Watershed Corporation so that the Property remains undeveloped; and

WHEREAS, the Township of Cedar Grove desires to use Green Acres funding to purchase the Property; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Cedar Grove that the Township Manager is authorized to pursue the support of the Governor of New Jersey and the State of New Jersey for the use of Green Acres funding to purchase the Property and all development rights associated with the Property.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

- f) To consider resolution concerning E. Lindsley Road speed limit

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the vehicular traffic on E. Lindsley Rd., a County roadway located within the Township of Cedar Grove, continually becomes more voluminous with each passing year, and

WHEREAS, the statutory speed limit of E. Lindsley Rd. within the Township of Cedar Grove is 35 mph; and

WHEREAS, the statutory speed limit of E. Lindsley Rd. within the Township of Little Falls is 25 mph; and

WHEREAS, Cedar Grove residents, whose homes front E. Lindsley Rd. have sustained repeated personal property damage; and

WHEREAS, a significant portion of E. Lindsley Rd. in Cedar Grove is considered a school walking route; and

WHEREAS, the higher speed limit of E. Lindsley Rd. within the Township of Cedar Grove is not conducive with children walking to school.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Cedar Grove requests the County of Essex to pursue reducing the statutory speed limit on E. Lindsley Rd. to 25 mph.

Councilman Kumburis moved adoption of the resolution, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

g) To consider resolution concerning issuance of duplicate tax sale certificate

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

**RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE
CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997**

WHEREAS, the Tax Collector of the Township of Cedar Grove has previously issued a tax sale certificate to US Bank Cust for PC 4 & Crdtrs which certificate is dated December 9, 2015 covering premises commonly known and referred to as Lot-16 in Block-360 as set out on the municipal tax map then in use which certificate bears number 15-0018; and

WHEREAS, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Cedar Grove, that the Tax Collector of the Township of Cedar Grove be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

h) To consider resolution concerning amendment of 2017 Capital Budget

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the Township of Cedar Grove desires to amend the 2017 Capital Budget of said municipality by inserting various water utility improvements, various sewer utility improvements and various general improvements.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove as follows:

AMENDMENT
CAPITAL BUDGET OF THE TOWNSHIP OF CEDAR GROVE
COUNTY OF ESSEX, NEW JERSEY

PROJECTS SCHEDULE FOR 2017
METHOD OF FINANCING

<u>Project</u>	<u>Estimated Cost</u>	<u>Debt Authorized</u>	<u>Community Development Block Grant</u>	<u>Down Payment</u>
Various General Improvements	<u>\$828,000.00</u>	<u>\$756,000.00</u>	<u>\$54,000.00</u>	<u>\$18,000.00</u>
Various Water Utility Improvements	<u>\$390,000.00</u>	<u>\$390,000.00</u>		
Various Sewer Utility Improvements	<u>\$530,000.00</u>	<u>\$530,000.00</u>		

Councilman Kumburis moved adoption of the resolution, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

- i) To consider resolution concerning submission of 2016 Tonnage Grant application

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2016 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove that Cedar Grove hereby endorses the submission of the year 2016 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Thomas Tucci, Township Manager, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

- j) To consider resolution concerning purchase through Morris County Cooperative Pricing Council – Contract #6

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the Township of Cedar Grove utilizes the Morris County Cooperative Pricing Council Contract #6 for road resurfacing; and

WHEREAS, the contract amount for road resurfacing of Pine Drive, Ring Place, John Place, Vanderberg Place, Cole Road, Oak Drive, Young Avenue and Forest Hills Way will not exceed \$600,000.00; and

WHEREAS, the funds are available to satisfy our obligations under this contract through Bond Ordinance No. 17-806.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove authorizes the Township of Cedar Grove to purchase from the Morris County Cooperative Pricing Council Contract #6 for road resurfacing of Pine Drive, Ring Place, John Place, Vanderberg Place, Cole Road, Oak Drive, Young Avenue and Forest Hills Way from Stavola Construction Materials, Inc. for an amount not to exceed \$600,000.00.

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$3,370,940.72

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

The Manager noted that the Bill Resolution from the April 17th meeting that was cancelled also needed to be memorialized.

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$3,982,107.19

Councilman Cicala moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

9. MEETING OPEN TO RESIDENTS OF THE TOWNSHIP WISHING TO BE HEARD ON ANY ITEM ON OR OFF THE AGENDA CONCERNING TOWNSHIP BUSINESS

Kate Hartwyk; Essex County Liaison – Ms Hartwyk announced the dates and drop-off location of the County’s semi-annual Hazardous Waste Collection and Computer and Electronics Recycling Day (5/6 and 5/20 respectively).

Robbie Vargo; 102 Union St. – Mr. Vargo commended the governing body for the installation of the Bowden Road crosswalk at the West Essex Bikeway. Mr. Vargo suggested installation of a similar crosswalk on W. Bradford Ave. to enhance Blasi Field and Panther Park pedestrian safety.

Kerry Peterson; 41 Bortic Rd. – Ms. Peterson suggested that the Township Police Blotter include reports of the use of Narcan in overdose responses within the Township. Ms. Peterson commented that such reporting may help increase public awareness of drug addiction.

Paul Burns; 2 Elm Dr. – Mr. Burns raised concern for potential infrastructure improvements needed to resolve persistent water leaks on Elm Drive. The Manager explained the testing procedure to locate infrastructure water leaks.

There being no one else present wishing to be heard, Mayor Tanella closed this portion of the meeting.

10. ADJOURNMENT

Councilman Cicala moved adjournment of the public council meeting, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Mayor Tanella

NO: None

ABSENT: Councilman Longo, Deputy Mayor Maffucci

The meeting adjourned at 7:35 p.m.

ATTEST:

PETER H. TANELLA MAYOR

KATHLEEN R. STUTZ MUNICIPAL CLERK