

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

**MINUTES
7:00 P.M.**

MAY 15, 2017

IMMEDIATELY FOLLOWING SPECIAL PUBLIC MEETING

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Mayor Tanella called the meeting to order at 7:25 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella
Also Present: Township Manager Tucci, Township Attorney Zielinski, Township Clerk Stutz
Absent: Councilman Longo

2. APPROVAL OF MINUTES

a) Staff Meeting – March 20, 2017

Councilman Cicala moved approval of the minutes as presented, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

ABSENT: Councilman Longo

3. TOWNSHIP MANAGER – The Manager requested authorization to execute paperwork to facilitate receipt of a \$20,000 donation from Investors Bank for the purchase of body camera for police officers, to which the governing body agreed. The Manager requested an executive session to discuss unrepresented employees' salaries.

4. TOWNSHIP ATTORNEY – No report

5. TOWNSHIP CLERK – The Clerk certified the results of the May 9, 2017 municipal election as follows:

CERTIFICATION OF ELECTION

I, Kathleen R. Stutz, Township Clerk of the Township of Cedar Grove, County of Essex, New Jersey, do hereby certify that the following is a true and correct canvass of the voters of the Township of Cedar Grove at the Municipal Election held on Tuesday, May 9, 2017.

I certify that the number of votes opposite the names of the candidates is the correct number of votes received by said candidate from the legally qualified voters of the Township of Cedar Grove in said Municipal Election.

**FOR THREE (3) COUNCILMAN-AT-LARGE SEATS FOR
FULL FOUR YEAR TERMS EXPIRING JULY 1, 2021**

Robbie Vargo	1166
Kerry Peterson	1136
Joseph Cicala	1035
Donald Elting	580

Total Number of Registered Voters: 9513

Total Number Voted in this Election: 1510

Total Number Needed by Top Vote-Getter (50% plus 1 of total votes cast): 756

Total Number Received by Top Vote-Getter: 1166

The elected Councilmen-At-Large for a four year term for the Township of Cedar Grove are as follows:

Robbie Vargo	102 Union St.
Kerry Peterson	41 Bortic Rd.
Joseph Cicala	83 Briarwood Terr.

6. COUNCIL REPORTS

Mayor Tanella congratulated successful candidates of the May 9th municipal election. Mayor Tanella requested that the Township Attorney review the pool concession contract prior to its execution, to which the governing body agreed. Mayor Tanella announced bi-annual Essex County sponsored Computer & Electronics recycling day scheduled for May 20th at 125 Fairview Ave. from 9:00 a.m. – 3:00 p.m. Mayor Tanella requested an executive session to discuss the litigation matter concerning the Coptic Church and three personnel issues.

Deputy Mayor Maffucci congratulated successful candidates in May 9th municipal election. Deputy Mayor Maffucci requested status of proposed bike/running trail throughout Community Park. The Manager advised that there are concerns with the trail as currently proposed. Mr. Tucci stated that the proposed trail will be site reviewed for possible alternative layout. Mayor Tanella advised that he has received complaints from property owners adjacent to the O'Toole Community Center about bike trail issues on the County property. There was consensus to notify the County Executive by letter.

Councilman Cicala thanked residents for support and re-election.

Councilman Kumburis congratulated successful candidates. Councilman Kumburis reported that the Peckman River flood gauge has been installed in Little Falls and is operational. The Manager addressed Councilman Kumburis's inquiry regarding status of installation of flood gauge at Ozone Ave.

7. NEW BUSINESS

- a) To consider resolution concerning award of bid for Replacement of Pedestrian Footbridge at Township Library

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, pursuant to advertising duly made, bids were received for Replacement of Pedestrian Footbridge at Township Library, and were publicly opened by the Township Clerk on March 16, 2017 as follows:

BIDDER	TOTAL BID AMOUNT
Kalogridis	\$ 105,185.
CMS Construction	\$ 132,465.
A Tech Concrete	\$ 198,650.

WHEREAS, the Municipal Engineer and Township Attorney have reviewed the bids submitted, and recommend awarding the bid to Kalogridis of North Brunswick, New Jersey, the lowest responsible bidder, in the total amount of \$ 105,185.; and

WHEREAS, the funds are available to satisfy our obligations under this contract 2015 Capital Improvements.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove, that the award of bid be made to Kalogridis of North Brunswick, New Jersey.

BE IT FURTHER RESOLVED that the proper officials be instructed to execute a contract on behalf of the Township.

Deputy Mayor Maffucci moved adoption of the resolution, seconded by Councilman Cicala and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

ABSENT: Councilman Longo

- b) To consider resolution concerning approval of raffle application – CG Elks Lodge #2237

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS applications for raffle licenses have been received from:

<u>APPLICANT</u>	<u>EVENT, DATE, TIME, AND PLACE</u>
Cedar Grove Elks Lodge #2237 405 Bowden Rd. Cedar Grove, NJ 07009	Off-Premise 50/50 Raffle September 9, 2017 at 5:30 p.m. at 405 Bowden Rd., Cedar Grove NJ

WHEREAS the fees have been paid, the applications have been reviewed by the Township Clerk and found acceptable;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said applications.

Councilman Kumburis moved adoption of the resolution, seconded by Councilman Cicala and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

ABSENT: Councilman Longo

c) To consider resolution authorizing execution of pool concession agreement

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, requests for proposal for the food and beverage concession at the Cedar Grove Community Pool were duly advertised for publicly opening on February 14, 2017; and

WHEREAS, no proposals were received; and

WHEREAS, requests for proposals were duly advertised a second time for public opening on March 9, 2017; and

WHEREAS, no proposals were received for a second time; and

WHEREAS, subsequently the Director of Recreation received proposals from two prospective concessionaires; and

WHEREAS, the Director of Recreation and Recreation Advisory Board reviewed the proposals and experience of each concessionaire; and

WHEREAS, the Director of Recreation recommends award of a one year contract to Miele's Concessions, LLC.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove, Essex County, New Jersey, that the Community Pool Food Concession Service for the 2017 season be awarded to Miele's Concessions, LLC, Bayonne, NJ, for \$12,000.00.

BE IT FURTHER RESOLVED that the proper township officials be directed to execute a contract on behalf of the township.

Deputy Mayor Maffucci moved adoption of the resolution, seconded by Councilman Cicala and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

ABSENT: Councilman Longo

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$ 2,647,958.54.

Deputy Mayor Maffucci moved adoption of the resolution, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

ABSENT: Councilman Longo

9. PUBLIC COMMENT

Mayor Tanella opened this portion of the meeting to anyone wishing to be heard. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

AUTHORIZATION TO GO INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings' Act (N.J.S.A.10:4-12 (b) (1-9) permits the exclusion of the public from a Meeting of the Mayor and Council in certain circumstances; and

WHEREAS, the Mayor and Council of the Township of Cedar Grove are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Cedar Grove, County of Essex, State of New Jersey that:

1. The public shall be excluded from discussion of any action on the Executive Session of the Meeting of the Mayor and Council of May 15, 2017.
2. The general nature of the subject matters to be discussed are unrepresented employee salaries, litigation regarding Coptic Church, and three personnel issues.
3. It is anticipated at this time that the above stated subject matter will be made public as soon thereafter as it is deemed in the public interest to do so.
4. This Resolution shall take effect immediately.

10. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:45 p.m. by acclaim.