

**TOWNSHIP OF CEDAR GROVE  
ESSEX COUNTY NEW JERSEY**

**SPECIAL PUBLIC MEETING**

**MINUTES**

**JUNE 26, 2017**

**1. ROLL CALL AND FLAG SALUTE**

Mayor Tanella called the meeting to order at 7:00 p.m.

Present: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

Also Present: Township Manager Tucci, Attorney Arroyo for Township Attorney Zielinski,  
Township Clerk Stutz

Absent: Councilman Longo

The flag salute was led by Mayor Tanella.

Mayor Tanella made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger by fax and on June 13, 2017, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building Lobby in accordance with the Open Public Meeting Act.

**2. PUBLIC HEARING**

- a) To consider adoption of Pending Ord. #17-811 – 2017 Salaries, Salary Grades & Ranges, Wages and Fees of Municipal Employees

The ordinance was read by title only:

**AN ORDINANCE FIXING SALARY GRADES AND RANGES, WAGES AND FEES  
OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF CEDAR GROVE  
FOR FISCAL YEAR 2017.**

Mayor Tanella opened the meeting to anyone wishing to be heard on this item only. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

Deputy Mayor Maffucci moved that the ordinance be adopted at second reading, published in the Verona-Cedar Grove Times as a passed ordinance to take effect as prescribed by law, seconded by Councilman Cicala, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

Absent: Councilman Longo

- b) To consider adoption of Pending Ord. 17-812 – Amending Chapter 251 of the Township code entitled “Vehicles and Traffic”

Mayor Tanella advised that the ordinance was withdrawn for revision and will be re-introduced at a later date.

- c) To consider adoption of Pending Ord. 17-813 – Amending Chapter 117 of the Township Code entitled “Cigarette Vending Machines”

The ordinance was read by title only:

**AN ORDINANCE AMENDING CHAPTER 117 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CEDAR GROVE ENTITLED "CIGARETTE VENDING MACHINES"**

Mayor Tanella opened the meeting to anyone wishing to be heard on this item only. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

Councilman Cicala moved that the ordinance be adopted at second reading, published in the Verona-Cedar Grove Times as a passed ordinance to take effect as prescribed by law, seconded by Councilman Kumburis, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

**3. NEW BUSINESS**

- a) To consider resolution concerning 2017 salaries for unrepresented employees

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, the Township Council of the Township of Cedar Grove did adopt Ordinance No. 17-811 fixing salary grades and ranges, wages and fees of the officers and employees of the Township of Cedar Grove; and

WHEREAS, said ordinance provides that the Township Council shall, by resolution, fix the salary of each officer and employee within the salary ranges as set forth in Section One of the Salary Ordinance.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Cedar Grove that the salaries as hereinafter enumerated shall constitute the salaries for Fiscal Year 2017 for the officer and employees covered under Section One, Group I, of the Salary Ordinance.

2017 SALARY GUIDE

UNREPRESENTED EMPLOYEES

<u>GRADE</u>	<u>JOB CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
1	Clerical Assistant Building Maintenance Worker	\$32,000.	\$40,151.
3	Accounting/Payroll Assistant Assistant to the Township Clerk Department Secretary Tax/Utility Accounting Assistant Recreation Coordinator	\$35,000.	\$50,946.
4	Recreation Maintenance Worker	\$36,753.	\$53,308.

5	Communications Officer Planning/Zoning Coordinator Deputy Court Administrator/Clerk Health/Sr. Transportation	\$39,535.	\$58,802.
8	Assistant Municipal Treasurer Building Inspector Senior Recreation/Pool Coordinator Records Clerk-Police	\$45,259.	\$65,587.
9	Municipal Court Administrator Deputy Municipal Tax Colletor Assistant Recreation Director Administrative Secretary	\$50,980.	\$75,652.

EMPLOYEE	SALARY	GRADE	JOB TITLE
Stefanelli, Emil	\$35,000.	1	Building Maint. Worker
Besofsky, Laurie	\$36,414.	3	Asst. to Twp. Clerk
Cafarella, Joseph	42,276.	3	Accounting/Payroll Asst.
Conti, Marie	43,190.	3	Tax/Utility Acct. Asst.
Fabrazzo, John	44,488.	3	Recreation Co-ordinator
McCarthy, Karen	47,038.	3	Dept. Sec., Public Works
Meding, Martina	41,133.	3	Dept. Sec., Building Dept.
Demarest, Courtney	46,500.	5	Deputy Court Admin.
Maddaloni, Jackie	55,183.	5	Planning/Zoning Coordinator
Riou, Debra	46,069.	5	Health/Sr. Trans. Admin.
Fields, Susan	65,229.	8	Asst. Mun. Treasurer
Perez, Sasha	46,164.	8	Records Clerk – Police
LaCapra, Antoinette	62,965.	9	Admin. Secretary
Platvoet, Theresa	62,612.	9	Court Administrator
Verrengia, Suzanne	52,000.	9	Asst. Recreation Dir.
Walsh, Nancy	67,757.	9	Deputy Mun. Tax Collector

DEPARTMENT DIRECTORS

<u>GRADE</u>	<u>JOB CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
10	Director of Assessments Director of Recreation Director of Com. Develop. Dir./ Construction Official	\$61,119.	\$90,119.
11	Dir. Of Finance/Tax Collector/ CMFO Municipal Engineer	\$75,000.	\$137,333.

<u>EMPLOYEE</u>	<u>SALARY</u>	<u>GRADE</u>	<u>JOB TITLE</u>
Hamilton, Richard	\$ 78,626.	10	Director of Assessments
Landolfi, Marisa	66,856.	10	Director of Recreation
D'Ascensio, John	88,050.	10	Director of Community Development/Construction Official
Homa, William	137,333.	11	Director of Finance/Tax Collector/CMFO
Palumbo, Alex	125,223.	11	Director of DPW/Township Engineer

FREE PUBLIC LIBRARY

<u>GRADE</u>	<u>JOB CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
L-2	Library Assistant	\$16,793.	\$42,653.
L-3	Technical Library Assistant	\$21,224.	\$46,125.
L-4	Senior Library Assistant	\$25,469.	\$50,855.
L-5	Principal Library Assistant Administrative Services	\$28,653.	\$55,587.
L-6	Supervising Library Assistant	\$30,775.	\$62,682.
L-7	Library Specialist	\$32,897.	\$67,385.
L-8	Children's Librarian	\$37,142.	\$70,960.
L-9	Senior Children's Librarian	\$40,326.	\$76,875.
L-10	Supervising Librarian	\$45,632.	\$83,972.
L-12	Library Director	\$59,427.	\$102,036.

	<u>SALARY</u>	<u>GRADE</u>	<u>JOB TITLE</u>
Wolverton, Catherine	\$88,434.	12	Library Director
Cheetham, Natalie	\$55,982.	8	Children's Librarian
DeVingo, Patricia	\$49,032.	5	Supervising Lib. Asst.

Falcone, Francine	\$41,493.	5	Adm. Services
Longo, Ursula	\$40,761.	4	Lib. Asst.

Councilman Cicala moved adoption of the resolution, seconded by Deputy Mayor Maffucci and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Longo, Deputy Mayor Maffucci, Mayor Tanella

NO: None

ABSENT: Councilman Longo

**4. MEETING OPEN TO RESIDENTS OF THE TOWNSHIP WISHING TO BE HEARD ON ANY ITEM ON THE AGENDA**

Mayor Tanella opened this portion of the meeting to anyone wishing to be heard on any item on the agenda.

Essex County District 4 Freeholder Leonard Luciano presented outgoing Deputy Mayor Maffucci with a proclamation commending Deputy Mayor Maffucci for his public service. Deputy Mayor Maffucci made outgoing comments, thanked his wife and family for their support, the residents for electing him, and local officials for assistance rendered during his tenure. Deputy Mayor Maffucci also thanked Freeholder Luciano and County Executive DiVincenzo for the presentation. Deputy Mayor Maffucci congratulated the incoming councilmembers-elect.

Mayor Tanella addressed Freeholder Luciano concerning the omission of an invitation to all except one governing body member to attend the recent Freeholder Board meeting held in West Caldwell at which the Cedar Grove High School Softball Team was recognized.

Ron Mega; 82 Hillsdale Road – Mr. Mega voiced his pleasure on the commencement of pedestrian footbridge replacement to the Library. Mr. Mega commented on Mayor Tanella serving a second consecutive term. There followed discussion on the process of annual selection/nomination of incoming Mayor and Deputy Mayor and current circumstances.

Ms. Patel; Genesis Healthcare – Ms. Patel raised concerns regarding delays in the processing Medicaid applications for Waterview and Arbor Glen Nursing Home residents. Ms. Patel stated that the delay results in the inability of those residents to receive services. Mayor Tanella directed Ms. Patel to Freeholder Luciano and Essex County Liaison Kate Hartwyk.

Phil Mastellone; 484 Fairview Ave. - Mr. Mastellone requested assistance to resolve property damage incurred on his property by a neighbor’s contractor. Mr. Mastellone also raised concerns regarding conflicting information from the Township regarding construction work conducted on Sunday. The Township Manager explained that the Township Code is currently being revised to eliminate the conflicting information to prohibit contractor work within the Township on Sunday. Mr. Mastellone raised several Building Dept. complaints. Following lengthy discussion, Township Manager Tucci offered to meet with Mr. Mastellone to discuss his concerns.

There being no one else present wishing to be heard, Mayor Tanella closed this portion of the meeting.

**5. ADJOURNMENT**

Councilman Cicala moved adjournment of the meeting, seconded by Deputy Mayor Maffucci, and passed by the following vote:

AYE: Councilman Cicala, Kumburis, Deputy Mayor Maffucci, Mayor Tanella

NO: None

The meeting adjourned at 7:40 p.m.

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PETER H. TANELLA                      MAYOR

ATTEST:

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KATHLEEN R. STUTZ      MUNICIPAL CLERK