

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

MINUTES

MAY 16, 2022

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Mayor Tanella called the meeting to order at 7:00 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilmember Peterson, Skabich, Zichelli, Deputy, Mayor Tanella

Also Present: Township Manager Tucci, Township Attorney Nabbie, Township Clerk Stutz

Absent: Deputy Mayor Maceri

2. APPROVAL OF MINUTES

a) Executive Session – April 18, 2022 - Interview

Councilwoman Peterson moved approval and release of the minutes as presented, seconded by Councilwoman Skabich, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

b) Executive Session – April 18, 2022

Councilman Zichelli moved approval of the minutes as presented, seconded by Councilwoman Skabich, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

c) Executive Session – May 2, 2022 - Interview

Councilman Zichelli moved approval and release of the minutes as presented, seconded by Councilwoman Peterson, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

d) Executive Session – May 2, 2022

Councilwoman Peterson moved approval of the minutes as presented, seconded by Councilman Zichelli, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

3. TOWNSHIP MANAGER – The Manager noted the following upcoming Township events:

- 1st annual Princess Ball to be conducted by the Township at the Robert O’Toole Community Center on May 20th from 5:00 – 8:00 p.m.
- Annual Clean Sweep Day Saturday June 4th
- Annual Fireworks Display June 30th; rain date July 1st

The Manager noted the Municipal Engineer’s recommendation to reject bids for replacement of Town Hall roof and cupola restoration project. Mr. Tucci requested an executive session to discuss a personnel matter.

4. TOWNSHIP ATTORNEY – Attorney Nabbie requested an executive session to discuss contract negotiations.

5. TOWNSHIP CLERK – The Clerk noted that the Clerk’s Office will be open until 9:00 p.m. on 5/17 for voter registration purposes for the June 7th Primary Election.

6. COUNCIL REPORTS

Councilman Zichelli noted that a resident had inquired about the possibility of conducting an antique car show at Community Park. There was consensus that Councilman Zichelli obtain additional details of the proposed event.

Councilwoman Peterson – No report

Councilwoman Skabich – No report

Mayor Tanella – Mayor Tanella requested status of stormwater grant application.

7. NEW BUSINESS

- a) To consider resolution concerning approval of raffle application – St. Catherine of Siena HSA

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, applications for raffle licenses have been received from:

APPLICANTS

EVENTS, DATES TIMES & PLACE

St. Catherine of Siena HSA
39 E. Bradford Ave.
Cedar Grove NJ 07009

Off-Premise 50/50 Raffle to be held
June 17, 2022 at 9:00 p.m. at
39 E. Bradford Ave., Cedar Grove NJ 07009

St. Catherine of Siena HAS
39 E. Bradford Ave.
Cedar Grove NJ 07009

On-Premise Merchandise Raffle to be held
June 17, 2022 at 6:00 - 10:00 p.m. at
39 E. Bradford Ave., Cedar Grove NJ 07009

WHEREAS, the fees have been paid, and the applications have been reviewed by the Township Clerk and found acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said applications.

Councilman Zichelli moved adoption of the resolution, seconded by Councilwoman Peterson, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

b) To consider resolution concerning appointment of Recreation Advisory Board member

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that Ashton Sroka be appointed as a member of the Recreation Advisory to fill a vacancy for unexpired term, effective immediately and terminating December 31, 2024.

Councilman Zichelli moved adoption of the resolution, seconded by Councilwoman Skabich, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

c) To consider resolution concerning appointment of Municipal Alliance Committee members

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that, Nicholas Mega, Rev. Sarah Welch-Pomerantz, and Nora Poli, be appointed as members of the Municipal Alliance Committee to fill vacancies for unexpired terms, effective immediately and terminating December 31, 2022, December 31, 2023, and December 31, 2024 respectively.

Councilman Zichelli moved adoption of the resolution, seconded by Councilwoman Peterson, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

- d) To consider resolution concerning 2021 LOSAP for Ambulance & Rescue Squad members

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, pursuant to N.J.S.A. 40A:14-191, the Cedar Grove Volunteer Fire Department and Cedar Grove Ambulance & Rescue Squad have certified to the Township of Cedar Grove a list of all volunteer members who have qualified for credit under the LOSAP program for the year 2021; and

WHEREAS, pursuant to N.J.A.C. 5:30-14.10 (b), the Township of Cedar Grove has reviewed and accepted the attached certified lists of the Cedar Grove Volunteer Fire Department and Cedar Grove Ambulance & Rescue Squad; and

WHEREAS, pursuant to N.J.A.C. 5:30-14.10 (c), the Township of Cedar Grove shall return the certified list to the Cedar Grove Volunteer Fire Department and Cedar Grove Ambulance & Rescue Squad for posting to allow for sufficient time for membership review.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township Cedar Grove that the attached certified lists herein of the Cedar Grove Volunteer Fire Department and Cedar Grove Ambulance & Rescue Squad are hereby accepted and returned to the respective emergency service organization for posting to allow sufficient time for membership review.

Councilwoman Skabich moved adoption of the resolution, seconded by Councilman Zichelli, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

- e) To consider resolution concerning award of contract for engineering design services – Reconstruction of Anderson Pkwy.

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, The Township has a need for professional engineering design services for the Reconstruction of Anderson Parkway project; and

WHEREAS, pursuant to advertising duly made for a fair and open contract in accordance with N.J.S.A. 19:44A-20.1 et. seq., proposals were received and publicly opened by the Township Clerk on April 20, 2022 as follows; and

<u>PROPOSER</u>	<u>AMOUNT</u>
Greenman-Pederson Inc.	\$ 19,500.
Suburban Consulting Engineers	\$ 36,180.

WHEREAS, the Municipal Engineer has recommended that a contract for the above referenced professional services be awarded to Greenman-Pedersen.; and

WHEREAS, funds are now available for this purpose in 2022 Municipal Aid Grant.

NOW, BE IT RESOLVED by the Township Council of the Township of Cedar Grove, Essex County, New Jersey, as follows:

1. The Township Manager is hereby authorized and directed to execute an agreement with Greenman-Pedersen, Inc. of Morris Plains, NJ, for an amount not to exceed \$19,500.00 in accordance with the proposal dated April 20, 2022.
2. This agreement is awarded as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because of the technical of the professional services required for this project; and
3. A notice of this agreement shall be published in the Verona-Cedar Grove Times as required by law.

Councilman Zichelli moved adoption of the resolution, seconded by Councilwoman Peterson, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$ 3,132,628.64.

Councilwoman Peterson moved adoption of the resolution, seconded by Councilman Zichelli and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

9. PUBLIC COMMENT

Mayor Tanella opened this portion of the meeting to any one wishing to be heard. There being no one present wishing to be heard, Mayor Tanella closed this portion of the meeting.

AUTHORIZATION TO GO INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings' Act (N.J.S.A.10:4-12 (b) (1-9) permits the exclusion of the public from a Meeting of the Mayor and Council in certain circumstances; and

WHEREAS, the Mayor and Council of the Township of Cedar Grove are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Cedar Grove, County of Essex, State of New Jersey that:

1. The public shall be excluded from discussion of any action in the Executive Session of the Meeting of the Mayor and Council of May 16, 2022.
2. The general nature of the subject matters to be discussed are personnel and contract negotiations.
3. It is anticipated at this time that the above stated subject matter will be made public as soon thereafter as it is deemed in the public interest to do so.
4. This Resolution shall take effect immediately.

Councilman Zichelli moved adoption of the resolution, seconded by Councilwoman Peterson, and passed by the following vote:

AYE: Councilmember Peterson, Skabich, Zichelli, Mayor Tanella

NO: None

ABSENT: Deputy Mayor Maceri

10. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:20 p.m. by acclaim.