

**TOWNSHIP OF CEDAR GROVE  
ESSEX COUNTY NEW JERSEY**

**COUNCIL STAFF MEETING**

**MINUTES**

**OCTOBER 17, 2022**

**1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR**

Mayor Maceri called the meeting to order at 7:00 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilman Tanella, Deputy Mayor Zichelli, Mayor Maceri  
Also Present: Acting Township Manager Palumbo, Township Attorney Nabbie, Deputy Township Clerk Forde  
Absent: Councilmembers Peterson and Skabich

**2. APPROVAL OF MINUTES**

a) Staff Meeting – June 20, 2022

Deputy Mayor Zichelli moved approval of the minutes as presented, seconded by Councilman Tanella, and passed unanimously by voice vote.

b) Executive Session – June 20, 2022

Councilman Tanella moved approval of the minutes without release, seconded by Deputy Mayor Zichelli, passed unanimously by voice vote.

c) Executive Session – July 11, 2022

Deputy Mayor Zichelli moved approval of the minutes without release, seconded by Councilman Tanella, and passed unanimously by voice vote.

d) Executive Session – August 15, 2022 (1<sup>st</sup> Executive Session)

Deputy Mayor Zichelli moved approval of the minutes without release, seconded by Councilman Tanella, and passed unanimously by voice vote.

e) Executive Session – August 15, 2022 (2<sup>nd</sup> Executive Session)

Deputy Mayor Zichelli moved approval of the minutes without release, seconded by Councilman Tanella, and passed unanimously by voice vote.

## f) Executive Session – September 12, 2022

Deputy Mayor Zichelli moved approval of the minutes without release, seconded by Councilman Tanella, and passed unanimously by voice vote.

## g) Staff Meeting – September 26, 2022

Deputy Mayor Zichelli indicated page 2 of the Minutes should be changed to reflect that Councilman Tanella said a Meet and Greet was being scheduled. He moved for the approval of minutes as amended, seconded by Councilman Tanella, and passed unanimously by voice vote.

## h) Executive Session – September 26, 2022

Deputy Mayor Zichelli moved approval of the minutes without release, seconded by Councilman Tanella, and passed unanimously by voice vote.

**3. TOWNSHIP MANAGER** – No report.**4. TOWNSHIP ATTORNEY** – No report. The Township Attorney requested an executive session to discuss potential litigation.**5. TOWNSHIP CLERK** – The Deputy Clerk reported her Office would remain open for late night registration tomorrow, October 18, 2022 from 4:30 PM to 9:00 PM.**6. COUNCIL REPORTS**

Councilman Tanella – No Report.

Deputy Mayor Zichelli asked if a RSVP was required for the Breast Cancer Walk. The Acting Township Manager responded it was not required. Mayor Maceri concurred that no RSVP was needed.

Mayor Maceri - No Report.

**7. NEW BUSINESS**

## a) To consider resolution concerning approval of raffle applications – St. Catherine's of Siena, HSA.

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

**WHEREAS**, applications for raffle licenses have been received from:

**APPLICANTS**

St. Catherine's of Siena, HSA  
39 E. Bradford Ave.  
Cedar Grove, NJ 07009

**EVENTS, DATES TIMES & PLACE**

Calendar Raffle to be held  
January 3, 2023 at 9:30 a.m.  
January 18, 2023 at 9:30 a.m.  
February 1, 2023 at 9:30 a.m.  
February 22, 2023 at 9:30 a.m.  
March 1, 2023 at 9:30 a.m.  
March 22, 2023 at 9:30 a.m. at  
39 E. Bradford Ave., Cedar Grove NJ 07009

**WHEREAS**, the fees have been paid, and the applications have been reviewed by the Township Clerk and found acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Cedar Grove that it does hereby approve said application.

Deputy Mayor Zichelli moved adoption of the resolution, seconded by Councilman Tanella, and passed unanimously by voice vote.

**8. APPROVAL OF BILLS**

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$6,179,461.29.

Councilman Tanella moved adoption of the resolution, seconded by Deputy Mayor Zichelli and passed unanimously by voice vote.

**9. PUBLIC COMMENT**

Mayor Maceri opened this portion of the meeting to anyone wishing to be heard. There being no one present wishing to be heard, Mayor Maceri closed this portion of the meeting.

**AUTHORIZATION TO GO INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings' Act (N.J.S.A.10:4-12 (b) (1-9) permits the

exclusion of the public from a Meeting of the Mayor and Council in certain circumstances; and

WHEREAS, the Mayor and Council of the Township of Cedar Grove are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Cedar Grove, County of Essex, State of New Jersey that:

1. The public shall be excluded from discussion of any action in the Executive Session of the Meeting of the Mayor and Council of September 26, 2022.
2. The general nature of the subject matter to be discussed is potential litigation.
3. It is anticipated at this time that the above stated subject matter will be made public as soon thereafter as it is deemed in the public interest to do so.
4. This Resolution shall take effect immediately.

Deputy Mayor Zichelli moved adoption of the resolution, seconded by Councilman Tanella, and passed unanimously by voice vote.

## **10. ADJOURNMENT**

There being nothing further to discuss, the staff council meeting adjourned at 7:06 p.m. by acclaim.