

**TOWNSHIP OF CEDAR GROVE
ESSEX COUNTY NEW JERSEY**

COUNCIL STAFF MEETING

MINUTES

MAY 15, 2023

1. ROLL CALL – OPEN PUBLIC MEETING STATEMENT BY MAYOR

Deputy Mayor Peterson called the meeting to order at 7:00 p.m. and made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building's lobby in accordance with the Open Public Meetings Act.

Present: Councilmembers Skabich, Tanella, Zazzali, Deputy Mayor Peterson
Also Present: Township Manager Zichelli, Township Attorney Nabbie, Township Clerk Forde
Absent: Mayor Maceri

2. APPROVAL OF MINUTES

a) Staff Meeting – April 17, 2023

Councilwoman Skabich moved approval of the minutes as presented, seconded by Councilman Zazzali, and passed by the following vote:

AYE: Councilmember Skabich, Zazzali, Deputy Mayor Peterson
NO: None
ABSTAIN: Councilman Tanella
ABSENT: Mayor Maceri

b) Executive Session – April 17, 2023

Councilwoman Skabich moved approval of the minutes without release, seconded by Councilman Zazzali, and passed by the following vote:

AYE: Councilmember Skabich, Zazzali, Deputy Mayor Peterson
NO: None
ABSTAIN: Councilman Tanella
ABSENT: Mayor Maceri

3. TOWNSHIP MANAGER – The Township Manager reported that the Clean Sweep was scheduled for Saturday, June 1, 2023. The Township Manager reported he ordered shirts and the Clean Sweep would begin at George Street location

4. TOWNSHIP ATTORNEY – No Report.

5. TOWNSHIP CLERK – The Township Clerk reported the Unofficial results of the Municipal Election held on May 9, 2023 were as follows:

For Two Council Member-At-Large seats for a full four-year term expiring July 1, 2027: Joseph Maceri and John Zazzali and

For One Council Member-At-Large for an unexpired term expiring July 1, 2025: Michele Mega.

She reported the County should have the certified results posted by the end of the week.

6. COUNCIL REPORTS

Councilwoman Skabich – No Report.

Councilman Tanella – No Report

Councilman Zazzali – No Report.

Deputy Mayor Peterson – No Report.

7. NEW BUSINESS

a) To consider resolution concerning water/sewer penalties – 35 Chestnut Court.

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, it has been determined upon investigation that the sewer charge assessed to the account listed herein should be adjusted:

<u>Bill</u>	<u>Sewer Bill</u>	<u>Total</u>
January 1, 2023	\$156.15	\$156.15
Revised January 1, 2023	\$90.00	\$90.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Cedar Grove that the Chief Financial Officer is hereby authorized to adjust the sewer charge in the amount of \$66.15 for the account # 3-3616700 Block 370, Lot 11, C0018, 35 Chestnut Court, Cedar Street, Cedar Grove, NJ 07009.

Councilman Tanella moved adoption of the resolution, seconded by Councilman Zazzali and passed by the following vote:

The Township Manager reported the homeowner reached out to the Township and indicated he did not receive a bill. The Township Manager reported there was an error in the sewer calculation which is reflected in the revised bill.

AYE: Councilmember Skabich, Tanella, Zazzali, Deputy Mayor Peterson
 NO: None
 ABSENT: Mayor Maceri

- b) To consider resolution concerning approval of raffle application – Cedar Grove Elks.

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, an application for raffle license has been received from:

APPLICANTS

EVENTS, DATES TIMES & PLACE

Cedar Grove Elks
 405 Bowden Road
 Cedar Grove NJ 07009

Annual Instant Raffle Games to be held
 September 1, 2023 to August 31, 2024 at
 405 Bowden Road, Cedar Grove NJ 07009

WHEREAS, the fees have been paid, and the application has been reviewed by the Township Clerk and found acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said application.

Councilman Tanella moved adoption of the resolution, seconded by Councilman Zazzali and passed by the following vote:

AYE: Councilmember Skabich, Tanella, Zazzali, Deputy Mayor Peterson
 NO: None
 ABSENT: Mayor Maceri

- c) To consider resolution concerning approval of raffle application – Cedar Grove Elks.

The following resolution had been posted on the bulletin board, and a brief synopsis was given by the Township Clerk:

WHEREAS, an application for raffle license has been received from:

APPLICANTS

EVENTS, DATES TIMES & PLACE

Cedar Grove Elks
 405 Bowden Road
 Cedar Grove NJ 07009

Off Premise 50/50 Raffle Games to be held
 September 9, 2023 at 5:30 PM at
 405 Bowden Road, Cedar Grove NJ 07009

WHEREAS, the fees have been paid, and the application has been reviewed by the Township Clerk and found acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Cedar Grove that it does hereby approve said application.

Councilwoman Skabich moved adoption of the resolution, seconded by Councilman Zazzali, and passed by the following vote.

AYE: Councilmember Skabich, Tanella, Zazzali, Deputy Mayor Peterson
 NO: None
 ABSENT: Mayor Maceri

- d) To consider resolution concerning water/sewer penalties – 1 Woodmere Rd.

WHEREAS, it has been determined upon investigation that the water / sewer penalties assessed to the account listed herein should be cancelled:

<u>Bill</u>	<u>Sewer Bill</u>	<u>Total</u>
September 01, 2022	\$553.05	\$553.05
December 01, 2022	\$347.25	\$347.25
Revised Sep 1, 2022	\$120.00	\$120.00
Revised Dec 1, 2022	\$90.00	\$90.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Cedar Grove that the Chief Financial Officer is hereby authorized to cancel the sewer charges in the amount of \$690.30 for the account #2-2210500, Block 93, Lot 36, 1 Woodmere Road, Cedar Grove, NJ 07009.

Councilwoman Skabich moved adoption of the resolution, seconded by Councilman Zazzali, and passed by the following vote.

The Township Manager reported the homeowner reached out to the Township and he adjusted the sewer bill.

AYE: Councilmember Skabich, Tanella, Zazzali, Deputy Mayor Peterson
 NO: None
 ABSENT: Mayor Maceri

8. APPROVAL OF BILLS

The Bill Resolution was read by title and amount as follows:

BE IT RESOLVED by the Township Council of the Township of Cedar Grove, County of Essex, New Jersey, that the attached summary of bills having been duly audited and found correct be and they are thereby ordered paid and that warrants be drawn on the Treasurer in the aggregate amount of \$3,918,992.64.

Councilman Tanella moved adoption of the resolution, seconded by Councilman Zazzali and passed by the following vote.

AYE: Councilmember Skabich, Tanella, Zazzali, Deputy Mayor Peterson

NO: None

ABSENT: Mayor Maceri

9. PUBLIC COMMENT

Deputy Mayor Peterson opened this portion of the meeting to anyone wishing to be heard.

There being no one else present wishing to be heard, Deputy Mayor Peterson closed this portion of the meeting.

11. ADJOURNMENT

There being nothing further to discuss, the staff council meeting adjourned at 7:06 p.m. by acclaim.