**Application for Employment**

MAIL TO: Cedar Grove Recreation, 525 Pompton Ave., Cedar Grove NJ 07009

OR EMAIL: MLANDOLFI@CEDARGROVENJ.ORG

**\*REQUIREMENTS:**

***\*IF YOU HAVE NEVER WORKED FOR THE TOWNSHIP BEFORE;***

***Please return this application with a copy of your social security card and a photo ID***

***(School ID, Driver’s License, Passport, etc…)***

***Working papers needed if starting a position at age 15 or 16 years old***

**\*Summer Playground Camps Application:** PLEASE NOTE YOU MUST BE AVAILABLE TO WORK EVERY DAY during this 5-week program. Camps will run from July 1st until August 2nd (no camp on 7/4). There is no allowance for any time to be taken during the length of the program. **Any application received after April 3rd will be put on a wait list.** (Applications left in drop box or mailed, will be dated when received)

**\*Pool Application:** Lifeguards must submit certifications every year; we are not responsible for keeping your previous certifications. The Township also will hold certification courses prior to opening Full Time, if needed, this information will be sent with your hiring paperwork. You CAN apply to guard without a certification. If you are a new lifeguard, information on Lifeguard Certification classes will be mailed out with employment papers if hired. **Lifeguards will also be expected to attend In-Service Trainings during the pool season as part as your job description**. The pool will operate on weekends only from May 25-June 16, and open full-time from June 21-September 2. All pool staff is expected to work at least two out of three holidays. This includes Memorial Day, Fourth of July and Labor Day. **Any application received after April 3rd will be put on a wait list.** (Applications left in drop box or mailed, will be dated when received)

**APPLICANT**

**Full Name ­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age as of 5/25/24 \_\_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:** [ ] **F** [ ] **M**

**Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email (checked regularly) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security # \_\_\_\_\_-\_\_\_\_-\_\_\_\_\_ \*T-SHIRT SIZE \_\_\_\_\_\_\_\_\_\_**

**Please check job you are applying for:** Summer Camps [ ]  Pool [ ]

**PREVIOUS WORK EXPERIENCE**

List previous experience beginning with the first and ending with last/current position

Employer Position Dates Position Held

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**POOL ONLY:**

**If applying to be a lifeguard; Fill out information below and include a copy of your certification with your application**.

[ ]  Expires: \_\_\_\_\_\_\_\_\_ American Red Cross Advances Life Saving

[ ]  Expires: \_\_\_\_\_\_\_\_\_ Red Cross First Aid

[ ]  Expires: \_\_\_\_\_\_\_\_\_ Water Safety Instructor

[ ]  Expires: \_\_\_\_\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check: **MANAGER**[ ]  **LIFEGAURD**[ ]  **MAINTENANCE**[ ]  **FRONT DESK**[ ]  **HEAD GUARD**[ ]

(If applying for Head Guard, please check Lifeguard and Head Guard) (w/ 3 yrs. Guard experience)

**Check box if interested in Coaching Swim Team?**[ ]  If interested please check: **Head Coach**[ ]  **or Asst. Coach**[ ]

We supply all staff with T-Shirt and lifeguards with bathing suit:

\*Swim Suit Size \_\_\_\_\_\_\_\_\_\_ *(Women’s Sizes; XS, S, M, L, XL, XXL) – (Men’s Sizes; S, M, L, XL, XXL)*

**POOL ONLY; YOU MUST ATTEND MEETING AS A CONDITION OF EMPLOYMENT**

**Mandatory Pool Employee Orientation- May 15 at the Cedar Grove Pool; Maintenance/Office at 5:45pm & Lifeguards at 6:00pm.**

***\*I agree to be available on date provided and adhere to all requirements listed as a condition of employment;***

\*Applicant’s Electronic Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*NOTE:** **Completing this application in NO WAY guarantees employment. If you have been employed in prior years, you must still abide by all requirements listed on this application. Any application received after April 3rd will be put on a wait list.**