

**TOWNSHIP OF CEDAR GROVE  
ESSEX COUNTY NEW JERSEY**

**PUBLIC MEETING**

**MINUTES**

**JUNE 3, 2024**

**1. ROLL CALL, INVOCATION AND FLAG SALUTE**

Mayor Peterson called the meeting to order at 7:00 PM.

Present: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson

Also Present: Township Manager Zichelli, Township Attorney Lagana, Township Clerk Forde

The flag salute was led by Mayor Peterson.

Mayor Peterson made the required announcement concerning the Open Public Meetings Act as follows: Adequate notice of this meeting was duly provided to the Verona-Cedar Grove Times and the Star Ledger on December 14, 2023, filed with the Township Clerk, and posted on the public bulletin board in the Municipal Building Lobby in accordance with the Open Public Meetings Act.

**2. EXTRAORDINARY BUSINESS**

a) Special Recognition of Township Resident

Cedar Grove Native and Cleveland Browns Tight End David Njoku was presented with a Citation from the 40<sup>th</sup> Legislative District and a Proclamation from the Township of Cedar Grove.

**3. APPROVAL OF MINUTES**

a) To consider approval of minutes of regular meeting of May 6, 2024.

Councilman Maceri moved for the approval of the minutes, seconded by Deputy Mayor Skabich and passed by the following vote:

AYE: Councilmembers Maceri, Mega, Deputy Mayor Skabich, Mayor Peterson

NO: None

ABSTAIN: Councilman Zazzali

**4. PUBLIC HEARING**

a) To consider adoption of Pending Ordinance #24-935 – An Ordinance to Amend Capital Ordinance No. 23-909 Providing Funding for Various Improvements for the Township of Cedar Grove and Appropriating \$1,307,205.58 for Such Purpose.

The Ordinance was read by title only as follows:

**PASSED ORDINANCE NO. 24-935**

**AN ORDINANCE TO AMEND CAPITAL ORDINANCE NO. 23-909 PROVIDING FUNDING FOR VARIOUS IMPROVEMENTS FOR THE TOWNSHIP OF CEDAR GROVE AND APPROPRIATING \$1,307,205.58 FOR SUCH PURPOSE.**

Mayor Peterson opened the public hearing on this item. There being no one present wishing to be heard, Mayor Peterson closed the public hearing.

Deputy Mayor Skabich moved that the ordinance be adopted at second reading, published in the Verona-Cedar Grove Times as a passed ordinance to take effect as prescribed by law, seconded by Councilman Zazzali and passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

**5. AWARD OF BID**

- a) To consider resolution awarding bid through a fair and open process for Brunswick Road Improvements to D.L.S. Contracting, Inc. of Fairfield, NJ in an amount not to exceed \$226,734.05.

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**AUTHORIZING AWARD OF A CONTRACT THROUGH A FAIR AND OPEN PROCESS FOR BID NO. BEV: 2300021 BRUNSWICK ROAD IMPROVEMENTS TO D.L.S. CONTRACTING INC.OF FAIRFIELD, NJ IN AN AMOUNT NOT TO EXCEED \$226,734.05**

**WHEREAS**, the Township of Cedar Grove has, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq, received bids for the following: BID NO. BE: 2300021, BRUNSWICK ROAD IMPROVEMENTS; and

**WHEREAS**, after review by the Engineering Department and the Qualified Purchasing Agent, they have determined the contract should be awarded to the lowest responsive and responsible bidder to be: D.L.S. CONTRACTING INC. OF FAIRFIELD, NJ; and

**WHEREAS**, the Chief Financial Officer has certified funds for said contract are available in:

Line No.	Amount
06-0000-0000-6076-2-23907	\$226,734.05
TOTAL	\$226,734.05

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Township Council of the Township of Cedar Grove that:

1. The subject contract be awarded pursuant to a fair and open process to D.L.S. Contracting Inc; and
2. The Mayor and Township Clerk are hereby authorized to execute the contract and all other necessary documents to effectuate the purpose of this resolution.

The Township Manager reported the Township was making improvements along Brunswick Road as it related to working on the fire hydrants, the gas main replacement project done by PSE&G, and the water department's replacement and repair of underground valves. Once the trench from PSE&G settles, the Township will have the road paved. He reported this is a NJDOT reconstruction project so the cost of this work will be reimbursed by the State of New Jersey. He reported that reconstruction could take place before the Fall.

Councilman Zazzali moved adoption of the resolution, seconded by Councilwoman Mega passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

**6. MEETING OPEN TO RESIDENTS OF THE TOWNSHIP WISHING TO BE HEARD ON ANY ITEM ON THE AGENDA**

Mayor Peterson opened this portion of the meeting to anyone wishing to be heard on any item on the agenda.

There being no one present wishing to be heard, Mayor Peterson closed this portion of the meeting.

**7. REPORTS OF TOWNSHIP OFFICIALS**

- a) Township Manager – The Township Manager reported Clean Sweep was scheduled for Saturday at Town Hall at 9AM. The Township Manager reported that Fireworks were scheduled for July 1<sup>st</sup> at Panther Park and that gates opened at 7PM. The Township Manager reported that the Essex County Prosecutor's Office loaned its mobile camera again this year. He reported the Township had the cameras set up to provide a live feed to the police desk who dispatched officers immediately upon the presence of swimmers.
- b) Township Clerk – The Township Clerk reported the Primary Election was scheduled for Tuesday, June 4<sup>th</sup> from 6AM-8PM and all polling locations were open.
- c) Township Attorney – No Report.
- d) Other Reports

Councilman Zazzali – Councilman Zazzali reported that he attended the 33<sup>rd</sup> Annual Clean Sweep and it was a nice event. He said it was nice to see the volunteers and residents come out.

Councilman Maceri - Councilman Maceri reported that one of the resident's, Evan Lim, made the National Team Under 16 and was scheduled to play soccer internationally. He

said it was a tremendous honor. He wished Evan good luck on his international tour. Councilman Maceri asked the Township Manager if curbing was part of PSE&G reconstructing the road. The Township Manager responded affirmatively. The Township Manager reported repair and replacement was dependent upon the severity of the damage. He reported that Township was scheduled for an overlap and was on target for September. Councilman Maceri requested an Executive Session to discuss personnel.

Councilwoman Mega – Councilwoman Mega reported that she attended the CGFD Junior Firefighter Day on May 19<sup>th</sup>. She said the children enjoyed themselves and she commended the Fire Department for all that they did. Councilwoman Mega reported the Township held its Memorial Day Ceremony on May 26<sup>th</sup> and thanked Mr. Grabas for sharing the history of what Memorial Day represented to the community. Councilwoman Mega reported the CGFD held its Memorial Day Ceremony on May 27<sup>th</sup> at the Veteran’s Memorial where it presented colors and placed a wreath to remember the fallen. Councilwoman Mega reported thanked all of the volunteer organizations that participated at the 33<sup>rd</sup> Annual Clean Sweep on June 1<sup>st</sup>.

Deputy Mayor Skabich – Deputy Mayor Skabich reported she attended Junior Firefighter Day which her six-year old enjoyed. Deputy Mayor Skabich thanked the Fire Department. Deputy Mayor Skabich commended the DPW because there was no trash to clean on Clean Sweep Day. Deputy Mayor Skabich read correspondence regarding MeterTek regarding the installation of meters.

Mayor Peterson – Mayor Peterson reported the Fire Department hosted its annual family picnic in appreciation for the firefighters and their families.

## **8. NEW BUSINESS**

- a) To consider introduction of Pending Bond Ordinance No. 24-936 – Bond Ordinance Amending Bond Ordinance No. 21-873 Finally Adopted by the Township Council of the Township of Cedar Grove, New Jersey on June 21, 2021.

The Ordinance was read by title only as follows:

### **PENDING BOND ORDINANCE NO. 24-936**

#### **BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 21-873 FINALLY ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE, NEW JERSEY ON JUNE 21, 2021**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The Bond Ordinance of the Township Council of the Township of Cedar Grove, in the County of Essex, New Jersey (the “Township”) entitled “Bond Ordinance Authorizing Various General Improvements In And For The Township Of Cedar Grove, In The County Of Essex, New Jersey, Appropriating \$1,215,000 Therefore And Authorizing The Issuance Of \$1,157,000 Bonds Or Notes To

Finance Part Of The Cost Thereof," finally adopted on June 21, 2021 (the "Ordinance") is hereby incorporated by reference in its entirety.

Section 2. Section 3(a)(14) of the Ordinance is hereby amended by deleting the phrase "Cedar Grove Community Center Plans and Improvements," and substituting in lieu therefor the phrase "Various Improvements to Municipal Properties".

Section 3. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolutions in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. All other provisions of the Ordinance shall remain unchanged.

Section 5. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final adoption as provided by Local Bond Law.

The Township Manager reported this ordinance amended a bond ordinance passed in 2021 that provided for \$100,000 in funding for architectural plans of a community center in the Township. He reported this funding was being repurposed to provide for various improvements to municipal properties. He reported this Ordinance would not cast more debt.

Councilwoman Mega moved that the ordinance be passed on first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of July 15, 2024, seconded by Councilman Maceri, passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

- b) To consider introduction of Pending Ordinance No. 24-937 – An Ordinance Fixing Salary Grades and Ranges, Wages and Fees of the Officers and Employees of the Township of Cedar Grove for FY 2024.

The Ordinance was read by title only as follows:

**PENDING ORDINANCE NO. 24-937**

**AN ORDINANCE FIXING SALARY GRADES AND RANGES, WAGES AND FEES OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF CEDAR GROVE FOR FY 2024.**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CEDAR GROVE AS FOLLOWS:

Section 1. Unless heretofore created and established in the Township of Cedar Grove, the salary grades and ranges, wages and fees of all officers and employees of the Township of Cedar Grove shall be as follows:

<u>Grade</u>	<u>Position Classification</u>	<u>Minimum</u>	<u>Maximum</u>
1	Clerical Assistant Building Maintenance Worker	\$36,737	\$62,000
3	Department Secretary Accounting/Payroll Assistant Tax/Utility Accounting Assistant Recreation Coordinator	\$40,180	\$72,000
4	Recreation Maintenance Worker	\$42,192	\$74,000
5	Communications Operator Deputy Court Clerk Health/Welfare/Sr. Transportation Clerk Ast.; Planning/Zoning Cord. Tax Collector	\$45,386	\$80,530
8	Building Inspector Senior Recreation/Pool Coordinator Records Clerk-Police	\$51,952	\$89,891.
9	Administrative Assistant Municipal Court Administrator Tax/Utility Coordinator Assistant Muni Treasurer/HR Cord.	\$56,822	\$94,320
10	Construction Official Tax Assessor Director of Recreation Director of Human Resources	\$68,121	\$110,203
11	Director of Finance/CMFO Public Works Director	\$83,593	\$167,694

GROUP I - SALARY GRADES

		<u>MINIMUM</u>	<u>MAXIMUM</u>
L-2	Library Assistant	\$18,717	\$47,540
L-3	Technical Library Assistant	\$23,655	\$51,411

L-4	Senior Library Assistant	\$28,387	\$56,682
L-5	Principal Library Assistant/Adm. Services	\$31,936	\$61,957
L-6	Supervising Library Assistant	\$34,302	\$69,865
L-7	Library Specialist	\$36,667	\$75,107
L-8	Children’s Librarian	\$41,399	\$79,091
L-9	Senior Children’s Librarian	\$44,947	\$85,790
L-10	Supervising Librarian	\$50,971	\$93,697
L-11	Library Director	\$66,237	\$113,727

Group II – Fixed Salaries and Fees

Township Clerk	\$102,595/year
Township Manager	\$146,775/year
Municipal Court Judge	\$45,185/year
Township Attorney	\$35,000/year – Non-Retainer \$175/hr.
Electrical Sub-Code Official	\$24,040/year
Plumbing Sub-Code Official	\$24,040/year
Prosecutor	\$400/session
Public Defender	\$277/session
Planning Board Attorney	\$223/session
Zoning Board Attorney	\$267/session

Group III – Part –Time Hourly

Position Classification	Minimum	Maximum
Clerk Typist	\$15.13	\$16.00
Life Guards	\$15.13	\$16.00
School Traffic Guards		\$24.00
Public Health Nurse/School Nurse		\$31.44
Municipal Alliance Coordinator		\$16.00
Bus Driver	\$15.45	\$21.33
Recreation Supervisor	\$15.13	\$16.00
Recreation Leader	\$13.73	\$16.00
Pool Maintenance Worker	\$13.73	\$16.00
Recreation Maintenance Worker	\$13.73	\$16.00
Public Workers Helper	\$13.73	\$16.00
Shelver-Library	\$13.73	\$16.00
Library Aides	\$16.00	\$16.00
Technical Library Asst.	\$16.00	\$25.62
Administrative/Computer Asst.	\$16.65	\$34.13
Library Specialist	\$18.43	\$37.42
Senior Library Assistant	\$16.00	\$28.22
Principal Library	\$17.10	\$30.84
Violations Clerk	\$16.24	\$21.33

Section 2. The Township Council shall, by Resolution, and in accordance with labor contracts, fix the salary of each officer and employee within the salary range as set forth in Section 1 of the Ordinance.

Section 3. The provisions of Section 1 shall be retroactive to January 1, 2024, and shall be deemed to have taken effect as of that date.

Deputy Mayor Skabich Mega moved that the ordinance be passed on first reading, published in the Verona-Cedar Grove Times as a pending ordinance with a public hearing of July 15, 2024, seconded by Councilman Zazzali, passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

- c) To consider resolution authorizing the Execution of an Agreement between the Township of Cedar Grove and the Employee Association of the Department of Public Works in the Township of Cedar Grove (“DPWEA”).

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF CEDAR GROVE AND THE EMPLOYEE ASSOCIATION OF THE DEPARTMENT OF PUBLIC WORKS OF THE TOWNSHIP OF CEDAR GROVE (“DPWEA”)**

**WHEREAS**, the existing agreement between the Township of Cedar Grove and the DPWEA is set to expire on January 1, 2025; and

**WHEREAS**, the Township and DPWEA have successfully negotiated terms of a new, five (5) year agreement; and

**WHEREAS**, the contract has been drafted and reviewed by Joseph M. Zichelli, Esq., Township Manager and Adam Abramson-Schneider, Esq., Township Attorney, and the terms are acceptable for execution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Cedar Grove authorizes the Township Manager to execute the agreement for a five (5) year term commencing January 1, 2025 and terminating December 31, 2029.

The Township Manager reported this resolution authorized the execution of a contract between the Township of Cedar Grove and the Employee Association of the Department of Public Works. He reported the prior contract would expire on December 31, 2024 and this five-year contract would take effect on January 1, 2025 until December 31, 2029. He reported the contract increased raises by ½ percent from the prior contract term—going from 3% to 3.5%. He reported there were no longer blanket raises across the board and a new merit system will be instituted to assess raises and percentages of increase based on a variety of factors and input from various individuals including direct supervisors, the Director of DPW, and myself. The Township Manager thanked Robert Mesce and Michael McElroy who were the designated representatives for the Public Works Association for making negotiations so easy.

Councilman Zazzali moved adoption of the resolution, seconded by Councilwoman Mega passed by the following vote:



AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

- d) To consider resolution authorizing June stipends.

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**A RESOLUTION AUTHORIZING ISSUANCE OF STIPENDS TO VARIOUS PUBLIC MUNICIPAL EMPLOYEES FOR THE POSSESSION OF CERTAIN LICENSES AND PROVISION OF CERTAIN SERVICES**

**WHEREAS**, the Township appreciates the enhanced knowledge and skillset of employees with advanced certifications and training; and

**WHEREAS**, residents of the Township of Cedar Grove benefit from the service these employees are able to provide with advanced certifications and training; and

**WHEREAS**, the Township of Cedar Grove will continue to invest in Township employees who desire to attain advanced certifications and training.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Cedar Grove, County of Essex, State of New Jersey that the below stipends are hereby ordered to be paid.

NAME	STIPEND	AMOUNT
Joseph Johnson	Detective	\$1,000
Robert McDermott	Detective	\$1,000
Nicole Hoyt	Detective	\$1,000
Carolyn Lynch	Crime Prevention Officer	\$500
Connor Grehwer	Traffic Control Officer	\$450
Jeffrey McElroy	OEM Coordinator	\$3,500
Joseph Cirasa	Deputy OEM Coordinator	\$1,500
Marisa Landolfi	Website Coordinator/MAC Coordinator	\$3,500
Joseph Johnson	Crime Prevention Officer	\$500

Councilwoman Mega moved adoption of the resolution, seconded by Councilman Maceri passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

- e) To consider resolution concerning the 2023 Municipal Audit.

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**RESOLUTION**

**WHEREAS**, N.J.S.A.40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions, and

**WHEREAS**, The Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A.40A:5-6, and a copy has been received by each member of the governing body, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52-27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Cedar Grove, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Councilman Maceri moved adoption of the resolution, seconded by Councilwoman Mega passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

- f) To consider resolution concerning the 2023 Corrective Action Plan.

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**BE IT RESOLVED** by the Township Council of Cedar Grove, Essex County, New Jersey, that:

**WHEREAS**, the 2023 Annual Audit of the Township of Cedar Grove, conducted by Nisivoccia LLP, contained certain recommendations requiring action; and

**WHEREAS**, these recommendations have been reviewed by the Township Manager; and

**WHEREAS**, The Township Manager, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Cedar Grove that the Corrective Action Plan for the 2023 Annual Municipal Audit, hereto attached, is hereby approved, and accepted; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

He reported that this year, the auditors have four comments as opposed to the eight received last year. The Township Manager recapitulated the comments made by the auditors and followed up with a general summary of the audit.

Councilman Maceri moved adoption of the resolution, seconded by Councilman Zazzali passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

## 9. APPROVAL OF BILLS

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**BE IT RESOLVED**, by the Township of Cedar Grove, County of Essex, New Jersey, that the summary of bills, having been duly audited and found to be correct, are hereby ordered paid and that warrants be drawn by the Treasurer in the aggregated amount of \$162,096.94.

Councilman Maceri moved adoption of the resolution, seconded by Councilwoman Mega passed by the following vote:

AYE: Councilmember Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson

NO: None

**10. CONTRACTS AND AGREEMENTS**

- a) To consider award of contract to LEW Environmental Services, LLC for Lead Paint Inspections by Dust Wipe Sampling of Rental Units to Comply with N.J.A.C. 5:28A.

The following resolution had been posted on the bulletin board and a brief synopsis was given by the Township Clerk:

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT TO LEW ENVIRONMENTAL SERVICES, LLC, FOR LEAD PAINT INSPECTIONS BY DUST WIPE SAMPLING OF RENTAL UNITS TO COMPLY WITH N.J.A.C. 5:28A**

**WHEREAS**, the Township of Cedar Grove has need for the professional services of lead paint inspections by dust wipe sampling of rental units to comply with N.J.A.C. 5:28A; and

**WHEREAS**, LEW Environmental Services, LLC of Mine Hill, NJ has the certification required to perform lead paint inspections by dust wipe sampling and has submitted and proposal; and

**WHEREAS**, LEW Environmental Services, LLC of Mine Hill, NJ will perform inspections at a rate of \$300 per inspection, including a \$30 municipal fee and \$20 fee due to the State of NJ; and

**WHEREAS**, the term of the contract shall be from 6/3/24-12/31/24 and it is determined the aggregate value of the contract shall be under \$6,600; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Cedar Grove authorizes the Township Clerk to enter into a contract with LEW Environmental. as described herein; and,

**BE IT FURTHER RESOLVED** that an official notice of this action shall be published in accordance with the Local Public Contracts Law.

The Township Manager reported the resolution awarded contract to LEW Environmental Services LLC to perform lead paint inspections in various types of required establishments that may have lead paint. He reported there was no cost to the Township except paying for postage. He reported LEW Environmental will generate a report and abatement schedule that will be forwarded to the state in order to comply with the led paint abatement law found at N.J.A.C. 5:28A.

Councilman Maceri moved adoption of the resolution, seconded by Deputy Mayor Skabich passed by the following vote:

AYE: Councilmembers Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson  
NO: None

**11. MEETING OPEN TO RESIDENTS OF THE TOWNSHIP WISHING TO BE HEARD ON ANY ITEM ON OR OFF THE AGENDA CONCERNING TOWNSHIP BUSINESS**

Mayor Peterson opened this portion of the meeting to anyone wishing to be heard on any item on the agenda.

1. Robert Mesce: Mr. Mesce thanked the Governing Body for voting affirmatively on the Department of Public Works contract. He said it was a pleasure working with the Township Manager to get it done.
2. Michael McElroy: Mr. McElroy commended the Township Manager.

There being no one else present wishing to be heard, Mayor Peterson closed this portion of the meeting.

AUTHORIZATION TO GO INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings' Act (N.J.S.A.10:4-12 (b) (1-9) permits the exclusion of the public from a Meeting of the Mayor and Council in certain circumstances; and

WHEREAS, the Mayor and Council of the Township of Cedar Grove are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Cedar Grove, County of Essex, State of New Jersey that:

1. The public shall be excluded from discussion of any action in the Executive Session of the Meeting of the Mayor and Council June 3, 2024.
2. The general nature of the subject matter to be discussed is personnel.
4. It is anticipated at this time that the above stated subject matter will be made public as soon thereafter as it is deemed in the public interest to do so.
5. This Resolution shall take effect immediately.

Councilwoman Mega moved for the approval of the minutes, seconded by Councilman Maceri, and passed by a voice vote.

**12. ADJOURNMENT**

Councilwoman Mega moved adjournment of the public council meeting, seconded by Councilman Zazzali, and passed by the following vote:

AYE: Councilmember Maceri, Mega, Zazzali, Deputy Mayor Skabich, Mayor Peterson

NO: None

The meeting adjourned at 7:55 PM.

ATTEST:

---

KERRY PETERSON      MAYOR

---

DALE A. FORDE      MUNICIPAL CLERK